



Eden District Council

Local Development Scheme (LDS)

May 2021

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1.0 Introduction

- 1.1 The Planning and Compulsory Purchase Act 2004 establishes the current system of local development planning in England¹ and introduced the requirement for Councils such as Eden District Council to prepare and maintain a Local Development Scheme (LDS)².
- 1.2 The LDS is a public document which sets out the project plan for preparing new planning policy documents. It includes the programme for the production of new or revised Development Plan Documents (such as a Local Plan) and Supplementary Planning Documents (SPD) by the council. The LDS relates to the responsibilities of the Council as the Local Planning Authority. Eden District Council is the Local Planning Authority for the parts of the district outside the two national parks.
- 1.3 The LDS has two main purposes as follows:
 - To inform the public of the component parts that will make up the Development Plan against which decisions on planning applications will be taken;
 - To set out the main local planning policy documents the Council will produce or review, including details about content and purpose and the timescales for preparation, indicating when consultation will take place;
- 1.4 This 2021 LDS is an updated position and supersedes the 2019 version. The 2019 LDS was prepared following the Council's Executive decision to undertake an early full review of the Eden Local Plan 2014-2032 in September 2019.
- 1.5 Following publication of the 'Planning for the Future' White Paper (WP) in August 2020, and the proposed Cumbria Local Government re-organisation (LGR) it was necessary to consider the implications for the full review of the Eden Local Plan as set out in the 2019 LDS. The Council's Executive considered the implications of the proposed reforms to the planning system together with the LGR for the review of the LP at its meeting in April 2021. In view of uncertainties, the Council's Executive took the decision to commence a partial review of the Eden Local Plan focusing on matters relating to climate change and design to respond to the climate and ecological emergency as a matter of priority, and also refocus the evidence work for the full review of the Local Plan.
- 1.6 This LDS sets out the timetable for undertaking a partial review of the Eden Local Plan and other policy documents including a revised timetable for the full review of the Local Plan.
- 1.7 A Local plan is a Development Plan Document (DPD) which contains statements regarding one or more of the following:
 1. The development and use of land which the local planning authority wish to encourage during any specific period;
 2. The allocation of sites for a particular type of development or use;

¹ The Planning Act 2008 and then the Localism Act 2011 (sections 110 to 113) made a number of amendments to part 2 of the 2004 Act. Regulations – most recently The Town and Country Planning (Local Planning) (England) Regulations 2012, as amended make provision for the operation of the current system of plan making.

² [section 15 of the Planning and Compulsory Purchase Act 2004](#) (as amended)

3. Any environmental, social, design and economic objectives which are relevant to the attainment of the development and use of land which the local planning authority wish to encourage;
 4. Development management and site allocation policies, which are intended to guide the determination of applications for planning permission.
- 1.8 The process of preparing or reviewing DPDs are set out in The Town and Country Planning (Local Planning) (England) Regulations 2012 (The LP regulations) as amended –
1. Reg 18 – preparation of a local plan
 2. Reg 19 – publication of a local plan
 3. Reg 20 – representations relating to a local plan
 4. Reg 22 – submission of documents and information to the Secretary of State
 5. Reg 24 – independent examination
 6. Reg 25 – publication of the recommendations of the appointed person
 7. Reg 26 – adoption of a local plan
- 1.9 The LP Regulations require LPAs to complete a review of a local plan every five years in accordance with section 23 of the Planning and Compulsory Purchase Act 2004.³
- 1.10 LPAs must take into account any changes to national policy and any changing circumstances affecting their area in deciding whether policies need updating or not and publish the reasons for their decision.
- 1.11 A supplementary planning document (SPD) adds further detail to the policies in a DPD. They can be used to provide further guidance on the implementation of specific proposals or the application of specific policies such as design policies. An SPD is not part of the Development Plan (eg Local Plan) and it is not subject to independent examination, but they are material considerations in determining planning applications. An SPD cannot introduce new, alter or supersede the policies in an adopted Local Plan or other DPD. An SPD can take the form of a design guide, development brief or master plan.
- 1.12 The LP regulations⁴ set out the requirements for producing Supplementary Planning Documents. It is a requirement that a draft SPD is subject to public consultation prior to adoption.

2.0 The Current Position

- 2.1 The following documents/policies currently comprise the ‘development plan’ for Eden District outside the two national parks⁵:
- The Eden Local Plan (2014-2032), adopted October 2018
 - Cumbria Minerals and Waste Local Plan (2015 -2032), adopted September 2017

³ Regulation 10A, the Town and Country Planning (Local Planning) (England) Regulations 2012, as amended

⁴ [Regulations 11 to 16 of the Town and Country Planning \(Local Planning\) \(England\) Regulations 2012 as amended](#)

⁵ The Lake District National Park and Yorkshire Dales National Park are the Local Planning Authorities for their areas and they are responsible for preparing a Local Plan for the areas they cover.

- Upper Eden Neighbourhood Plan (2012 – 2025), April 2013
- Lazonby Neighbourhood Plan (2014-2029), October 2019

3.0 New Development Plan Documents (DPDs) to be prepared

Eden Local Plan Partial Review

- 3.1 The Council's Executive at its meeting in April 2021 resolved to commence a focused partial review to address key climate change and design matters. The aim of a focused partial review is to introduce a couple of key policies within a relatively short timescale. The partial review policies will be supplemented by a new Design SPD. Dealing with climate change and design will strengthen the development plan in the interim prior to a full review of the Local Plan.
- 3.2 The partial review will not change the timeframe of the Eden Local Plan which will still cover the period 2014-2032.
- 3.3 The following timescales are considered challenging but achievable:

Stage (Regulation) ⁶	Stage (Description)	Stage/ Milestone (Date)
Reg 18	Preparation of a local plan, including evidence gathering and informal consultation on the scope of the partial review	on-going to early 2022
Reg 18	Public consultation on the Scope of the Partial Review	May/June 2021
Reg 19	Publication of Partial Review Local Plan for public consultation	early/spring 2022
Reg 20	Representations relating to a local plan	early/spring 2022
Reg 22	Submission of documents and information to the Secretary of State	early summer 2022
Reg 24	EIP Hearing Sessions	late 2022
Reg 25	Publication of the recommendations of the appointed person	early 2023
Reg 26	Adoption of a local plan	spring 2023

Eden Local Plan Review

- 3.4 The Eden Local Plan (2014–2032) was adopted in October 2018 and covers the district areas outside the Lake District National Plan (LDNP)⁷. In September 2019 the Council's Executive took the decision to commence a full review of the Eden Local Plan.

⁶ The Town and Country Planning (Local Planning) (England) Regulations 2012, as amended

⁷ At the time of preparing the Eden Local Plan 2014-2032, the Yorkshire Dales National Park did not extent into Eden District and consequently the Local Plan covers the part of District now within the YDNP. The YDNP Authority is preparing a new Local Plan for the Park and therefore the new Eden Local Plan will not cover any part of the YDNP.

- 3.5 Work on the full review of the Local Plan started in January 2020. Following the decision to commence a partial review of the Local Plan the timetable for the review of the Local Plan has been revised. It was deemed appropriate to slow the progress of the local plan full review whilst progressing a partial review.
- 3.6 The revised new Local Plan will cover the period 2020 to 2040 and will replace the Eden Local Plan adopted in October 2018. It will cover the parts of Eden District outside the two National Parks – LDNP and YDNP, and will include a revised vision, spatial development strategy, development management policies, and site allocations. A revised Adopted Policies Map will be prepared alongside the revised Local Plan and will illustrate the site allocations and land designations proposed.
- 3.7 The timetable for the review of the full review of the Eden Local Plan has been revised as set out below:

Stage (Regulation) 8	Stage (Description)	Stage/Milestone (Date)
Reg 18	Preparation of a local plan including evidence gathering.	on-going to mid-2023
Reg 18	Consultation on Issues and Options	late 2023/early 2024
Reg 19	Publication of a local plan	autumn 2024
Reg 20	Representations relating to a local plan	autumn 2024/ early 2025
Reg 22	Submission of documents and information to the Secretary of State	autumn 2025
Reg 24	EIP Hearing Sessions	early 2026
Reg 25	Publication of the recommendations of the appointed person	end 2026
Reg 26	Adoption of a local plan	early 2027

- 3.8 As part of regulation 18 evidence gathering the Council will commence a ‘Settlement Study’ in 2021 in collaboration with community representative organisations such as ACT and CALC.

4.0 Neighbourhood Planning

- 4.1 The preparation of Neighbourhood Development Plans provide communities with a way to take a pro-active approach to planning the future of the places where they live. They can propose more development than the local plan, identify the most suitable sites for development and help to determine the type and design of new development. A Neighbourhood plan carries no weight in decision making until it has been agreed through referendum. An emerging neighbourhood plan is likely to be a material consideration in many cases.⁹ Neighbourhood plans must be consistent with the adopted Eden Local Plan.

⁸ The Town and Country Planning (Local Planning) (England) Regulations 2012, as amended

⁹ Paragraph 48 of the revised National Planning Policy Framework sets out that weight may be given to relevant policies in emerging plans in decision taking. Section 70(2) of the Town and Country Planning Act 1990 (as amended) provides that a local planning authority must have regard to a post-examination draft neighbourhood development plan, so far as material to the application.

- 4.2 The preparation of neighbourhood plans is the responsibility of Parish and Town Councils. Eden District Council has certain responsibilities as laid out in regulations, to support and input into the preparation of neighbourhood plans, organise the regulation 16 consultation and the referendum.
- 4.3 Currently Penrith Town Council, Morland Parish Council and Ainstable Parish Councils are preparing Neighbourhood Development Plans (NDP). The Penrith NDP Plan has reached regulation 16 stage (submission) in August 2020. The draft NDP was published for a six week public consultation which ended on 4 November 2020. All representations were sent to the examining Inspector who held hearing sessions in January 2021. The examination is expected to conclude later in 2021.

5.0 Supplementary Planning Documents (SPDs)

- 5.1 Supplementary Planning Documents (SPDs) are intended to supplement the policies in a DPD, providing greater clarity and detail on policies and proposals. They can be produced more quickly than DPDs and are not subject to independent examination. They do not have the same status as DPDs but are material considerations when determining applications for development. SPDs must be prepared in conformity with adopted the Development Plan.
- 5.2 The Council has a number of adopted SPD/SPG¹⁰, which continue to act as material considerations in the determination of planning applications.
- 5.3 The adopted Eden Local Plan does not make reference to the preparation of any SPDs other than a Housing SPD. The review of the Local Plan (including the partial review) may make reference to the preparation of further SPDs. As noted above the decision to commence a partial review included the preparation of a Design SPD.
- 5.4 In April 2020 the Council adopted the 2020 Housing SPD which forms a material consideration in the determination of planning applications. The 2020 Housing SPD does not fully supersede the 2010 Housing SPD.
- 5.5 In addition, the Council has previously adopted a number of SPDs which expand on policies set out in in the previous development plan which comprised the Core Strategy (March 2010), the 'Saved Policies' from the 1996 Local Plan and Proposals Map which have now been superseded by the 2018 Eden Local Plan and Adopted Policies Map. However, the following remain material considerations according to their degree of conformity with the current Eden Local Plan 2014-2032:
- Housing SPD (2010)
 - Management of Conservation Areas SPD (2011)
 - An Accessible and Inclusive Environment SPD, (2007)
 - Shopfront and Advertisement Design SPD, (2006).
 - Cumbria Wind Energy Joint SPD (2008)
 - North Pennines AONB Planning Guidelines and Building Design Guide (2011)

¹⁰ Supplementary Planning Guidance (SPG) was the term previously used for SPDs

6.0 New Supplementary Planning Documents (SPDS) to be prepared

Design Guide (SPD)

- 6.1 The Council's decision to commence a partial review of the Local Plan included the preparation of a Design SPD to be prepared in parallel with the partial review. The SPD will specifically relate to the policies covered by the partial review.
- 6.2 The following timescales are considered challenging but achievable

Stage/ Regulation ¹¹	Stage (Description)	Stage/ Milestone (Date)
Pre Reg 12	Evidence gathering and preparation of draft SPD	on-going to end 2021
Reg 12	Public consultation on draft SPD (simultaneously with Regulation 19 consultation on the Partial Review)	early/spring 2022
Reg 13	Consideration of representations on draft SPD	early/spring 2022
Reg 14	Adoption of SPD (to follow adoption of Partial Review)	summer 2023

- 6.3 It is the intention to submit the draft SPD together with the consultation report as part of the supporting evidence for the partial review.

7.0 Statement of Community Involvement (SCI)

- 7.1 The Statement of Community Involvement (SCI) is a requirement of the Planning and Compulsory Purchase Act 2004 (as amended). The SCI sets out how and when the council will involve the local community in preparing development plans and processing planning applications. The council is legally obliged to comply with its statement of community involvement, once it is adopted. The Council's current SCI was adopted in November 2019 and is considered up-to-date for the preparation of the Partial Review.

8.0 Joint Working

- 8.1 The Council has a legal requirement (under the Localism Act 2011) to ensure that it constructively engages with certain bodies on strategic matters that cross administrative boundaries. This is called the "Duty to Co-operate"¹² and forms a key component of the Inspector's examination of the Local Plan to make sure the Council has met this legal requirement.
- 8.2 The Council is working on an on-going basis with other policy making authorities and other partners on the preparation of DPDs and SPDs and the review of the Infrastructure Delivery Plan.

¹¹ The Town and Country Planning (Local Planning) (England) Regulations 2012, as amended

¹² Section 110 of the 2011 Localism Act inserted a new Section 33A into the existing Planning and Compulsory Purchase Act covering the Duty to Co-operate.

8.3 The Local Planning Authorities sharing a boundary with the Eden District Local Planning Authority are:

- The Lake District National Park Authority
- The Yorkshire Dales National Park Authority
- Carlisle City Council
- Northumberland County Council
- Durham County Council
- South Lakeland District Council
- Allerdale Borough Council
- Richmondshire District Council

9.0 Monitoring and Evidence Base

9.1 The Council is required to publish annually a monitoring report which is called the Authorities Monitoring Report (AMR)¹³. The AMR's between 2013/2014 and 2016/2017 are available on the Council's webpage¹⁴. The preparation of the AMRs for 2017/2018, 2018/2019 and 2019/2020 has been outsourced and will be published later in 2021.

9.2 The AMR considers the position at the end of each financial year ie 31 March and will be published in December each year.

9.3 Specifically, the AMR¹⁵. –

- sets out how the Council is performing against the timescales set out for plan preparation within the LDS, giving reasons if progress is behind the timetable set out in the LDS;
- provides information on the policy indicators set out in the Local Plan which will help to assess the success of individual policies and ultimately whether adopted policies are achieving their intended purpose or are having unintended effects, which may highlight a need for policies to be reviewed;
- reports when a neighbourhood development order or a neighbourhood development plan has been made;
- reports on progress of the 'Duty to Cooperate' set out in section 110 of the Localism Act;
- reports on performance against the Infrastructure Delivery Plan.

9.4 Local planning authorities are also required to prepare and maintain an up-to-date evidence base to inform the preparation or review of a sound Local Plan. The Council prepares a Housing Land Supply Report¹⁶ which includes the 5 year land supply position. The annual reviews consider the position at the end of each financial year (taken to be the end of the monitoring year) ie at 31 March each year.

¹³ The AMR relates to the parts of Eden District Council outside the two national parks.

¹⁴ <https://www.eden.gov.uk/planning-and-building/planning-policy/evidence-studies-and-monitoring-reports/annual-monitoring-report/>

¹⁵ The Localism Act 2011, part 6, section 113, which amends section 35 of the Planning and Compulsory Purchase Act 2004, requires every local planning authority to monitor and review progress against their LDS and to report on this through the process of the Authorities Monitoring Report, (AMR). The Localism Act amendment removes reference to 'annual', enabling reports to be produced at a frequency appropriate to the authority but providing they are no more than one year apart.

¹⁶ <https://www.eden.gov.uk/planning-and-building/planning-policy/evidence-studies-and-monitoring-reports/housing-evidence/>

- 9.5 The Council has commenced evidence gathering to inform the full review of the of the Local Plan. In some cases the Council is working jointly with other Councils in Cumbria on joint studies such as the Gypsy and Travellers Accommodation Assessment (GTAA) which is a Cumbria wide study and involves all Cumbria local authorities including the Lake District National Park.
- 9.6 Eden's current evidence base is published on the Council's website¹⁷. The evidence base is constantly being added to and updated as work progresses. So far only the 2020 Strategic Flood Risk Assessment (SFRA) Level 1 has been completed and published.
- 9.7 Other studies currently being progressed are:
- a) Strategic Housing and Economic Needs Assessment (SHENA)
 - b) Cumbria Gypsy and Travellers Accommodation Assessment (GTAA)
 - c) Eden Viability Assessment
- 9.8 The Council is currently also working towards commissioning consultants to prepare a joint Playing Pitch Strategy (PPS) with South Lakeland
- 9.9 The Council will also work in collaboration with Community representative organisations such as ACT and CALC to prepare a Settlement Study. Other evidence that may be prepared includes –
- a) Green Infrastructure Strategy
 - b) Landscape Character Assessment

10.0 Sustainability Appraisal (SA)

- 10.1 The SA is an important element of preparing and reviewing Local Plans and seeks to ensure that policies and proposals reflect sustainable development objectives. SA considers the environmental, social and economic impacts of the objectives, policies and proposals in any given DPD. The process also covers the requirements for a Strategic Environmental Assessment (SEA)¹⁸.
- 10.2 The SA must be proportionate to the plan in question and should not repeat the appraisal of higher-level policy. The SA as an integrated part of the plan preparation process and includes the evaluation of alternatives. It is published alongside the DPD and is subject to public consultation.
- 10.3 The Partial Review will need to be informed by a sustainability appraisal. Consultants will be commissioned to update the Eden Local Plan Sustainability Framework in summer 2021.

¹⁷ <https://www.eden.gov.uk/planning-and-building/planning-policy/evidence-studies-and-monitoring-reports/>

¹⁸ A Strategic Environmental Assessment (SEA) is required under the European Directive 2001/42/EC

11.0 Habitats Regulations Assessment (HRA)

- 11.1 HRA is the statutory process¹⁹ required to determine if a plan or project may affect protected features of a habitat²⁰. A Screening Assessment will be undertaken for any DPD being brought forward at its outset. If it is found that significant effects are likely an Appropriate Assessment²¹ of the implications will be required. The findings from the HRA process will be published alongside the draft DPD.
- 11.2 A screening assessment is required as part of the partial review and in the future for the full review of the Eden Local Plan.

12.0 Equality Impact Assessment (EIA)

- 12.1 In accordance with the Council's Public Sector Equality Duty under the Equality Act 2010, an EIA will be undertaken as part of the process of preparing a DPD to ensure that there is no discriminatory or negative consequence arising from a policy or proposal for any particular group of people.
- 12.2 An EIA will be prepared as part of the Partial Review and in the future for the full review of the Eden Local Plan.

13.0 Minerals and Waste

- 13.1 Cumbria County Council is the responsible minerals and waste planning authority for the Cumbria sub-region, including Eden District. Planning policy in relation to minerals and waste is the responsibility of Cumbria County Council (CCC). CCC prepares a separate LDS and SCI in relation to Mineral and Waste planning policy documents.
- 13.2 The Cumbria Minerals and Waste Local Plan 2015-2030 (CMWLP) was adopted in September 2017 and sets out the planning policy for assessing proposals for mineral extraction and waste management related development within those parts of Cumbria that are outside of the Lake District and Yorkshire Dales National Parks.
- 13.3 The CMWLP is a single document with three sections: - strategic policies, development control policies and site allocations. The CMWLP includes a Policies Map that geographically illustrates the application of its policies. The CMWLP sets out Cumbria County Council's vision and strategy for waste management and minerals development. It identifies what minerals and waste related development should go where, why it should go there and how, by doing so, it can make other land use and infrastructure systems function better. It provides policies for the assessment of new minerals and waste development proposals that seek to secure good design and mitigate their impacts upon surrounding land use, environmental assets and the wider community.

¹⁹ A Habitats Regulations Assessment (HRA) is required under the [Conservation of Habitats and Species Regulations 2017 \(as amended\)](#) and the Conservation of Offshore Marine Habitats and Species Regulations 2017 (as amended)

²⁰ As defined in the National Planning Policy Framework, these cover any site which would be included within the definition at [regulation 8 of the Conservation of Habitats and Species Regulations 2017](#). They include candidate Special Areas of Conservation (SACs), Sites of Community Importance, Special Areas of Conservation, Special Protection Areas (SPAs), and any relevant Marine Sites.

²¹ [Part 6 of the Conservation of Habitats and Species Regulations 2017](#)

14.0 Project Management and Resources

- 14.1 The Council will follow a project management approach to the preparation of planning policy documents – DPDs and SPDs and the preparation of supporting evidence. The key principles underpinning this approach are:
- setting a realistic overall programme which is kept under regular monitoring and review;
 - setting a realistic budget;
 - ensuring the most efficient use of resources;
 - ensuring co-ordination of the documents under preparation with, where relevant, other Council activities, plans and strategies;
 - promoting involvement and corporate ownership of planning policy documents;
 - promoting ownership by non-Council stakeholders in planning policy documents; and
 - ensuring effective community involvement.
- 14.2 The ‘Project Sponsor’ for the preparation of any planning policy documents is the Assistant Director for Planning and Economic Development. The project manager is the Planning Policy Manager.
- 14.3 Any Planning Policy documents are prepared by the Planning Policy team which sits within the Planning and Economic Development Department. The team consists of –
- a) Planning Policy Manager (full time, permanent)
 - b) Senior Planning Policy Officer (Part time – 3.8 days, permanent)
 - c) Planning Officer (full time, permanent)
 - d) Planning Project Officer (Part time – 2 days, temporary until November 2021)
 - e) Planning Technician (Part time – 3.4 days, permanent)
 - f) Monitoring and Research Technical Officer (full time, temporary until December 2024)
- 14.4 In addition the team includes a Conservation Officer. Other officers within the Council – in particular Development Management, Housing, Economic Development and Environmental Protections as well as officers from Cumbria County Council will contribute towards the preparation and review of the Eden Local Plan and other planning policy documents as required so as to ensure a robust and sound documents.
- 14.5 The Planning Policy Team have responsibilities other than the preparation of the local plan and SPDs which can delay progress. The team is involved with the North Pennines Area of Outstanding Natural Beauty (AONB) partnership and inputs into the AONB Management Plan. The team is also required to respond to consultations and engagement from other local authorities and organisations. An area of work that may have significant impact is neighbourhood planning as the Council must provide assistance to Parish and Town Councils including respond to drafts in a timely fashion and also organise the regulation 16 consultation and referendum. Consequently the resources available to the team to progress the documents set out in this LDS may be affected by forces outside of the Council’s control and will need careful management.

- 14.6 The process of preparing planning policy documents is overseen by the Leader of the Council who has Portfolio responsibilities for Planning. Support and steer is given by a cross party member working group - Planning Policy Members Working Group (PPMWG). The PPMWG is not a decision making committee of the Council. Its role is to consider, input and steer the development of planning policy and make recommendations to the Executive or full Council when approving draft documents or adopting final documents.
- 14.7 There is a dedicated budget for preparing of the review of the Local Plan, including the partial review. This will be kept under review at least annually taking into account the detailed programme of work. The preparation of planning policy documents entails unavoidable costs and as such is dependent upon the allocation and maintenance of an appropriate budget. Such costs relate for example to the need to buy-in technical expertise in the preparation of the evidence base, legal costs, costs associated with maximising public participation to ensure the process is as inclusive as possible and third party fees particularly with regards to the examination in public, the cost of which rests with the Council.

15.0 Risk Assessment

- 15.1 Every effort will be made to ensure that the programme set out in this LDS is fulfilled, but clearly there are various risks to different aspects of it. The table overleaf identifies some possible risks, the issues that could ensue and the mitigation measures that could be taken to alleviate them. The list of risks that have been identified is not exhaustive and the risks are not mutually exclusive.

Risk	Nature and consequences of the risk	Mitigation	Likelihood (A) ²²	Severity/ Impact (B) ²³	Risk (C) ²⁴
Limited staff resources/ sickness/ turnover and/or reduction in staff resource	<p>The team is very small with different members being responsible for a number of policy areas. The team also has limited senior experience in the preparation of a wide range of policies.</p> <p>Consequently the team has very limited capacity to provide cover during any absences.</p> <p>Delays in the production of documents.</p> <p>Loss of any staff could lead to increased delays and risk of local plan being found unsound at examination, due to lack of preparation of supporting evidence, hearing statements or gaps in knowledge where those responsible for elements of the plan have left.</p>	<p>Holding regular team meetings to ensure that all members have a broad understanding of the work of the team.</p> <p>Ensure that any leavers are replaced promptly with a suitable replacement, and that proper handover occurs to reduce direct impact on work program.</p> <p>Ensure robust project management for the preparation of documents.</p> <p>The Planning Policy team has been strengthened with the appointment of a monitoring officer which means that planning officers' time can be freed from monitoring responsibilities.</p> <p>There is always the possibility that colleagues may move on as part of natural career progression.</p>	4	7	28

²² Low 1-3, Moderate 4-6, Significant 7-12, High 13+

²³ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

²⁴ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

Risk	Nature and consequences of the risk	Mitigation	Likelihood (A) ²⁵	Severity/ Impact (B) ²⁶	Risk (C) ²⁷
	If staff are diverted on other corporate work, this will have implications for local plan work.				
Changes to the national planning system including new legislation/ government policy and guidance	Delays in the production of documents whilst implications are assessed. Changes to legislation and or policy may necessitate changes to the work program and direction. Additional or different evidence may be required.	<p>New legislation and/or national policy and guidance will be taken in account at the relevant time. The project manager to ensure that she is kept up to date with any Government announcements on changes to legislation or policy.</p> <p>As far as possible develop a flexible approach to policy development which remains relevant in anticipation of changes to legislation.</p> <p>Ensure policies are flexible so as to remain relevant in spite of changing technical requirements.</p> <p>Accommodate new requirements through an early review.</p>	12	10	120

²⁵ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

²⁶ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

²⁷ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

Risk	Nature and consequences of the risk	Mitigation	Likelihood (A) ²⁸	Severity/ Impact (B) ²⁹	Risk (C) ³⁰
Significant number of representations during consultations	Delays in the progress of a document.	<p>Ensure comprehensive consultation and engagement takes place in early stages (regulation 18) prior to completing the final draft document to reduce level of objections following publication.</p> <p>Further resources made available at appropriate times to ensure representations are dealt with in a timely fashion.</p>	4	4	16

²⁸ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

²⁹ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

³⁰ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

Risk	Nature and consequences of the risk	Mitigation	Likelihood (A)³¹	Severity/ Impact (B)³²	Risk (C)³³
Capacity of Planning Inspectorate (PINS) and other statutory agencies (such as CCC Highways & Education, Highways England, Natural England, Environment Agency etc) to support the process.	Programming of the public examination will be heavily influenced by the workload of PINS. The timely response from external organisations may be subject to other work.	We will address this matter by ensuring that we provide early notice to PINS and other statutory agencies of our timescales and requirements.	4	3	12

³¹ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

³² Low 1-3, Moderate 4-6, Significant 7-12, High 13+

³³ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

Risk	Nature and consequences of the risk	Mitigation	Likelihood (A)³⁴	Severity/ Impact (B)³⁵	Risk (C)³⁶
Neighbourhood planning	<p>Neighbourhood planning is the responsibility of parish or town councils or other designated neighbourhood forums. The Council has certain responsibilities with clear deadlines at various stages set out in regulations.</p> <p>Staff will be required to undertake certain responsibilities which will delay the local plan.</p>	Monitor neighbourhood planning activity so as work can be programmed to minimize disruptions.	4	6	24

³⁴ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

³⁵ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

³⁶ Low 1-3, Moderate 4-6, Significant 7-12, High 13+

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