

# Budget Book 2018-2019



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## 2. Council Tax and the General Fund

### 2.1 Revised Estimates for 2017-2018

- 2.1.1 In February 2017 the Council set its budget for the financial year at £7,595k. If the overall amount spent during the year is greater than the amount raised by Government Funding and Council Tax, additional spending has to be met from reserves. The original estimates included an anticipated withdrawal from balances of £763k. The revised estimates showed a projected withdrawal from balances of £942k. The main reasons for this were set out in the budget report to the Executive 12 December 2017 (F82/17):

	£'000	£'000
Original Estimate: Deficit	763	
Supplementary Estimates:		
Brought Forward Budgets	601	
Other	542	1,906
Brought Forward Budgets not required		-112
Economic Development and Promotion Income		-65
Homelessness – Net Cost		-39
Environmental Services Business Unit		-87
Collection of Business Rates - Income		-53
Treasury management		-48
Development Control Income		-311
Change in Central Contingency		-58
BRRS Income		-109
Other		-58
Revised Estimate: Deficit (as above)		966

This was revised down by £24k bringing the budgeted contribution from reserves to £942k at the Executive meeting 23 January 2018, mainly relating to release of the Cumbria Business Rates Pool volatility reserve (F10/18 refers).

### 2.2 Estimates 2018-2019

- 2.2.1 The Council has chosen to freeze its Council Tax for 2018-2019. This has resulted in a balanced budget but including an anticipated withdrawal from balances of £768k during the year.
- 2.2.2 Overall, parish council precepts rose from £917k in 2017-2018 to £1,028k for 2018-2019. An increase of £111k. The main reason for the increase was the change in policy to special expenses; these previously formed part of the district council budget but from 2018-2019 form part of the parish budgets. The value of special expenses in 2017-2018 was £111k.



2.2.3 The table below sets summarises the Council's General Fund revenue budget. The detailed service and business unit budgets, portfolio by portfolio are included in the subsequent pages of this budget book:

### General Fund Summary 2018-2019

<b>Actual</b>		<b>Original Estimate</b>	<b>Revised Estimate</b>	<b>Estimate</b>
<b>2016-17</b>		<b>2017-18</b>	<b>2017-18</b>	<b>2018-19</b>
<b>£</b>	<b>Portfolios</b>	<b>£</b>	<b>£</b>	<b>£</b>
122,471	Leader Portfolio	106,320	146,850	153,410
1,602,538	Resources Portfolio	2,414,610	2,221,220	2,296,529
2,312,442	Services Portfolio	2,398,807	2,569,930	2,319,450
687,925	Eden Development Portfolio	619,520	341,660	511,450
1,150,970	Housing and Health Portfolio	1,101,260	1,248,040	1,059,270
1,050,102	Communities Portfolio	999,781	1,076,831	1,021,430
646,539	Commercial Services	803,220	863,880	883,570
<b>7,572,987</b>	<b>Portfolios' Net Requirement</b>	<b>8,443,518</b>	<b>8,468,411</b>	<b>8,245,109</b>
0	Central Contingency	-160,206	-217,809	-86,273
-717,806	Adjustment for Capital Charges	-662,630	-587,580	-343,580
209,082	Renewals Fund	200,280	227,150	301,100
64,728	Revenue Contribution to Capital	171,000	521,000	167,000
21,108	Debt Charges	9,743	9,740	9,500
-278,317	Net Interest (Receivable)	-189,860	-235,630	-229,240
-210,000	Second Homes Grant	-216,420	-217,140	-219,310
0	Cont to Parish Councils' Reserve	0	0	300,000
843,000	Cont to/from BRRS Reserve	0	0	0
<b>7,504,782</b>	<b>Net Expenditure</b>	<b>7,595,425</b>	<b>7,968,142</b>	<b>8,144,306</b>
	Less:			
-707,937	Revenue Support Grant	-323,918	-323,918	-87,296
-673,456	Rural Services Delivery Grant	-543,784	-543,784	-677,638
-18,285	Transition Grant	-18,208	-18,208	0
-1,635,003	BRRS Base	-1,987,000	-2,416,000	-1,770,000
0	BRRS Collection Fund	1,086,000	1,211,000	-12,000
0	Release of volatility reserve	0	-52,934	0
-135,840	BRRS Pool	-170,000	-271,000	-297,000
-990,756	New Homes Bonus Grant	-951,490	-951,490	-615,546
-3,771,305	Council Tax Requirement	-3,837,861	-3,837,861	-3,884,746
0	Collection Fund Surplus/Deficit	-86,000	-86,000	-32,000
<b>-7,932,582</b>		<b>-6,832,261</b>	<b>-7,290,195</b>	<b>-7,376,226</b>
<b>-427,800</b>	<b>Use of/cont to (+/-) balances</b>	<b>763,164</b>	<b>677,947</b>	<b>768,080</b>
<b>8,578,486</b>	<b>General Fund year end</b>	<b>7,815,322</b>	<b>7,900,539</b>	<b>7,132,459</b>

## 2.3 Calculation of the Council Tax for 2018-2019

2.3.1 From the table above, Eden's Council Tax Requirement is £3,884,746. This is added to Parish Precepts, the County Council and Police and Crime Commissioner amounts to give an amount required to be collected via Council Tax as follows:

Preceptor	Amount 2017/18 £	Amount 2018/19 £	Band D 17/18	Band D 18/19	Increase %
Eden District Council	3,837,861	3,884,746	190.75	190.75	0.0%
Cumbria County Council	25,773,930	27,129,680	1,281.02	1,332.13	4.0%
Cumbria Police and Crime Comm.	4,441,859	4,739,899	220.77	232.74	5.4%
Parish Precepts	916,685	1,027,962	45.56	50.48	10.8%
Total	34,970,335	36,782,287	1,738.10	1,806.10	3.9%

  

Tax Base (Band D equivalent)	20,120	20,366
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2.3.2 To calculate the Council Tax payable to a property requires the taxbase (the number of properties against which the Tax can be calculated). Every property has been valued by the Valuation Office and placed into one of eight valuation bands (Bands A, B, C, D, E, F, G and H). Each band is given a factor to bring it to a Band D equivalent. The total Band D equivalent, after allowing for discounts and a collection rate of 99% is 20,365.64.

2.3.4 Each valuation band is then calculated as a proportion of Band D as follows:

Band	A	B	C	D	E	F	G	H
Proportion	$\frac{6}{9}$ ths	$\frac{7}{9}$ ths	$\frac{8}{9}$ ths	$\frac{9}{9}$ ths	$\frac{11}{9}$ ths	$\frac{13}{9}$ ths	$\frac{15}{9}$ ths	$\frac{18}{9}$ ths
Tax (£)	1,204.07	1,404.74	1,605.42	1,806.10	2,207.46	2,608.11	3,010.17	3,612.20

## 3. Capital Programme 2018-2019

3.1 The approved Capital Programme for 2017-2022 totals £9,531k.

	£'000	£'000
Total Expenditure		9,531
Funded By:		
Capital Receipts	2,019	
Revenue contributions	2,475	
New Homes Bonus contribution	2,069	
Grants	2,107	
Capital reserve	403	
Other reserves	445	
		<u>9,518</u>
Deficit of funding over commitments		<u>13</u>

3.2 The deficit of funding is anticipated to be met by further capital receipts over the period of the plan.



## **4. The Future**

- 4.1 The MTFP sets out one potential scenario, based on a number of assumptions. Local Authority finances are influenced by a number of factors, all of which could have a material impact on the financial plan in the future. These include:
- The main uncertainty in the 2018-2019 budget relates to the BRRS income. It will be affected by many variables beyond the Council's control, for example, the level of appeals by ratepayers against their rating assessments. Uncertainty is heightened by the planned introduction of 75% localised Business Rates in 2020. The Council may still receive appeals relating to the 2017 revaluation beyond 2018-2019;
  - Inflation is currently above government targets. This view is reinforced as the Bank of England recently increased the base rate by 0.25%. Also, employers and trade unions are negotiating a 2% pay offer from 1 April 2018
  - European Union Withdrawal (Brexit) – the overall effects of Brexit are difficult to quantify. It does remain a significant risk which will only become clear when the withdrawal takes place. This will require careful attention;
  - Other Central Government Funding – the MTFP shows income from RSDG and NHB continuing from 2020-2021. There is no certainty around government funding. Also, the Council's NHB receipts have declined in recent years; mainly due to the revised arrangements. This is a concern if the decline continues;
  - Grant from the County regarding second homes income - under an agreement with the County, the Council receives an agreed share of the extra income arising from the Council's decision to reduce discount on second homes from 50% to 10%. Whilst the agreement is in place until March 2019, it is possible that the County could seek to renegotiate it. Efforts are being made to secure this agreement for a further ten years from 2019.
  - Pension contributions - the next triennial revaluation of the Cumbria pension fund will produce a new employer's contribution rate and new deficit-reducing lump sums from 1 April 2020. No provision has been made for additional cost at this time. A meaningful estimate can only be made when the review is published in Autumn 2019.
- 4.2 Overall, it is clear that there are a number of significant uncertainties and from 2020-2021, government's intention is that a new funding system will be in place. It is therefore vital that the Council continues to closely scrutinise and monitor its budgets and assesses the potential for new income streams and efficiencies. The Council has the benefit of relatively strong reserves to support it through periods of change and uncertainty.

## **5. Acknowledgement**

- 5.1 The preparation of the Council's budgets is a major exercise, to which other sections in the Council have made a significant contribution and I acknowledge that support to Chief Officer colleagues and their staff. I must also pay tribute to the role of the Financial Services Section, who has again this year compiled the budget which is fundamental to the functioning of the Council.

C W Howey, Director of Finance

## Parish Precept and Council Taxbase

Parish	Precept	Taxbase	Parish	Precept	Taxbase
Ainstable	12,035	232.03	Mallerstang	536	62.26
Alston Moor	49,987	730.52	Martindale	0	47.19
Appleby-in-Westmorland	104,444	1,130.29	Matterdale	4,000	317.24
Asby	6,967	152.96	Milburn	5,000	72.93
Askham	6,403	157.78	Morland	6,300	180.92
Bampton	4,455	159.94	Mungrisdale	4,830	155.18
Bandleyside	2,000	208.24	Murton	3,895	148.66
Barton	4,000	138.13	Musgrave	3,000	66.88
Bolton	6,500	198.49	Nateby	950	54.28
Brough	13,843	250.83	Newbiggin	950	38.99
Brough Sowerby	700	61.69	Newby	700	76.48
Brougham	420	128.95	Orton	17,000	277.14
Castle Sowerby	2,500	148.23	Ousby	9,000	185.19
Catterlen	7,000	176.33	Patterdale	7,000	302.80
Cliburn	1,700	105.13	Penrith	417,739	5,214.83
Clifton	6,000	245.06	Ravenstonedale	26,025	255.69
Crackenthorpe	0	45.85	Shap	22,858	473.73
Crosby Garrett	3,000	60.85	Skelton	14,250	437.70
Crosby Ravensworth	9,205	228.43	Sleagill	300	47.18
Culgaith	10,535	358.53	Sockbridge and Tirril	6,000	187.10
Dacre	13,225	622.56	Soulby	3,039	84.02
Dufton	4,631	93.90	Stainmore	0	118.96
Glassonby	3,477	137.32	Tebay	11,500	278.28
Great Salkeld	8,500	182.59	Temple Sowerby	7,542	174.72
Great Strickland	2,500	106.59	Threlkeld	10,000	202.94
Greystoke	9,000	347.76	Thrimby	0	9.02
Hartley	763	65.12	Waitby	400	26.76
Helbeck	0	8.03	Warcop and Bleatarn	5,350	215.74
Hesket	12,000	997.65	Wharton	102	17.65
Hunsonby	5,400	163.17	Winton	2,487	95.10
Hutton	1,800	151.84	Yanwath and Eamont Bridge	3,650	216.07
Kaber	1,600	42.53	<b>Total</b>	<b>1,027,962</b>	<b>20,365.64</b>
Kings Meaburn	0	57.01			
Kirkby Stephen	60,906	636.75			
Kirkby Thore	12,718	236.04			
Kirkoswald	12,341	348.59			
Langwathby	15,800	330.88			
Lazonby	10,204	410.57			
Little Strickland	500	30.53			
Long Marton	4,000	285.96			
Lowther	2,500	150.36			

# Budget 2018-2019

## Detailed Budget by Portfolio

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Summary of Estimates</b>					
<b>Revenue Estimates</b>					
<b>Services</b>					
96580	Emergency Planning	87390	99410	100660	
2775	Civic Duties	3220	3220	3280	
13116	Communications Services	15710	18600	18750	
10000	Heart of Cumbria Limited	0	25620	30720	
122471	Net Charge to General Fund Summary	106320	146850	153410	
<b>Business Units</b>					
158373	Chief Executive	176380	161770	165920	
172767	Director of Finance	167660	169210	172040	
98477	Deputy Chief Executive	115840	118920	119910	
48222	Communities Director	0	0	0	
41341	Staff Development	53880	61630	54150	
128356	Human Resources and Organisational Development	149450	166210	180900	
-647536	Less: Recharge to Services	-663210	-677740	-692920	
0		0	0	0	
<b>Memo Note: Change in Controllable Expenditure</b>					
122471	Total Net Expenditure (as above)	106320	146850	153410	
-73329	Less: Staff and Overheads	-58490	-102520	-108370	
-4416	Capital Charges	-4430	-4420	-4420	
647536	Add: Internal Recharges	663210	677740	692920	
692262	Net Controllable Expenditure	706610	717650	733540	

## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Emergency Planning and Works Expenditure</b>				1
9567	Employee Expenses	9550	9550	9740	
18199	Supplies and Services	22550	22550	22990	2
4326	Agency and Contracted Works	4470	4470	4470	
64488	Staff and Overheads	50820	62840	63460	
<u>96580</u>	<b>Net Charge to Portfolio Summary</b>	<u>87390</u>	<u>99410</u>	<u>100660</u>	

### Notes

1. This budget includes:
  - The Council's statutory Emergency Planning role. The primary cost is the buying-in of services under a Service Level Agreement with the County Council Resilience Unit to provide professional support (£13,520 in 2017-2018);
  - The Out of Hours call-out service - this deals with urgent calls which are out of office hours and directs them to appropriate agencies; and
  - Emergency works – this largely relates to a limited provision of sandbags to address localised flooding.
2. This includes a £2,000 recurring growth item agreed relating to the change in the sand bag policy due to increase in the number of flood groups.

## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Civic Duties</b>				1
	<b>Expenditure</b>				
<u>2775</u>	Supplies and Services	<u>3220</u>	<u>3220</u>	<u>3280</u>	
<u>2775</u>	Net Charge to Portfolio Summary	<u>3220</u>	<u>3220</u>	<u>3280</u>	

#### Notes

1. This covers the Chairman's Allowance of £2,110 in 2017-2018 and £2,250 in 2018-2019 and civic hospitality.

## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Communications Services</b>				1
	<b>Expenditure</b>				
10752	Supplies and Services	14710	14780	14900	
2364	Staff and Overheads	1000	3820	3850	
<u>13116</u>		<u>15710</u>	<u>18600</u>	<u>18750</u>	
<u>13116</u>	Net Charge to Portfolio Summary	<u>15710</u>	<u>18600</u>	<u>18750</u>	

#### Notes

1. This service mainly relates to Council publications and advertising. This service previously contained a £350 budget for Facilities for the Disabled. This has been moved to Community Development, within the Communities Portfolio.



## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Heart of Cumbria Limited</b>				1
	<b>Expenditure</b>				
10000	Grants and Contributions	0	33330	33330	2
0	Staff and Overheads	0	25620	30720	
<u>10000</u>		<u>0</u>	<u>58950</u>	<u>64050</u>	
	<b>Income</b>				
0	Recoverable Charges	0	-33330	-33330	2
<u>10000</u>	Net Charge to Portfolio Summary	<u>0</u>	<u>25620</u>	<u>30720</u>	

#### Notes

1. This is a new service which is expected to expand in the future.
2. A supplementary budget for grant expenditure and recoverable income was approved at Council on 20 April 2017.

## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Chief Executive Business Unit</b>				1, 2
	<b>Expenditure</b>				
74602	Employees	82260	66330	148310	3
0	Transport	50	50	50	
712	Supplies and Services	1250	2570	1780	
83059	Agency and Contracted Services	92820	92820	15780	4
<u>158373</u>		<u>176380</u>	<u>161770</u>	<u>165920</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	2.48		2.48	5
	As at 1 April 2018	2.48		2.48	5

### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Chief Executive Business Unit covers the Chief Executive and his Secretary and the Secretarial Support Team.
- This is currently the Secretary and Secretarial Support Team. Increase in 2018-2019 relates to the recruitment and employment of a new Chief Executive.
- The Chief Executive services are bought-in under contract until 31 May 2018.
- Includes the Chief Executive's Secretary (1 Full Time Equivalent (FTE), plus 2 members of the Secretarial Support Team (1.48 FTE)).

## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Director of Finance Business Unit</b>				1, 2
	<b>Expenditure</b>				
138122	Employees	130030	131540	133700	3
266	Transport	400	400	410	
34379	Supplies and Services	37230	37270	37930	4
<u>172767</u>		<u>167660</u>	<u>169210</u>	<u>172040</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	2.68		2.68	5
	As at 1 April 2018	2.68		2.68	5

### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Director of Finance Business Unit covers the Director of Finance, his Secretary, Internal Audit, and the overall management of the Department.
- Includes £27,540 for bought-in internal audit for 2017-2018 and £28,090 for 2018-2019.
- The Director of Finance (1 Full Time Equivalent (FTE), his Secretary (0.68 FTE) and the Senior Auditor (1 FTE)).

# Budget 2018-2019

## Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Deputy Chief Executive Business Unit</b>				1, 2
	<b>Expenditure</b>				
96476	Employees	111670	114890	115840	
28	Transport	500	300	310	
1973	Supplies and Services	3670	3730	3760	
<u>98477</u>		<u>115840</u>	<u>118920</u>	<u>119910</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	2		2	3
	As at 1 April 2018	2		2	3

### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Deputy Chief Executive Business Unit covers the Deputy Chief Executive, his Secretary and the overall management of the Department.
- The Deputy Chief Executive (1 Full Time Equivalent (FTE) and his Secretary (1 FTE)).

## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Communities Director Business Unit</b>				1
	<b>Expenditure</b>				
46112	Employees	0	0	0	
239	Transport	0	0	0	
1871	Supplies and Services	0	0	0	
<u>48222</u>		<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	0		0	
	As at 1 April 2018	0		0	

#### Notes

- The Communities Director post was deleted in the staffing review, agreed by Council on 14 July 2016, with the Secretarial post moving to the Technical Services Business Unit.

## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Staff Development Expenditure</b>				
41341	Training Costs	53880	61630	54150	1
41341	Net Charge to Portfolio Summary	53380	61630	54150	

### Notes

- 2017-2018 includes £5,410 roll forward to deliver staff training on information governance, specifically in relation to the Council's requirements under the Data Protection and Freedom of Information Acts.



## Budget 2018-2019

### Leader Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Human Resources and Organisational Development Business Unit Expenditure</b>				1, 2
84415	Employees	128830	140770	155160	3
162	Transport	120	200	200	
6477	Staff and Overheads	6670	10240	10340	
32886	Supplies and Services	9400	10580	10780	4, 5
4416	Capital Charges	4430	4420	4420	
<u>128356</u>	<b>Net Charge to Portfolio Summary</b>	<u>149450</u>	<u>166210</u>	<u>180900</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	4.56		4.56	
	As at 1 April 2018	4.56		4.56	3

### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads
- The Human Resources Business Unit delivers a range of services, principally, supporting all the directorates within the Council by providing operational advice and support to managers and staff on a wide range of employment-related issues, as well as providing specialist advice and services.
- The increase relates to a new grading structure in 2017-2018, and an apprenticeship post in 2018-2019.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Summary of Revenue Estimates</b>					
<b>Services</b>					
1026342	Corporate Costs	1218900	1194640	1180420	
864	Member Development and Training	4000	5620	4080	
476716	Committee and Members' Costs	643640	570900	620650	
76950	Elections	85630	146290	54370	
130566	Registration of Electors	159340	151770	154510	
471079	Local Taxation Collection	392870	468820	534230	
52308	Council Tax Benefit/Council Tax Reduction	123920	105220	109520	
183443	Housing Benefit	200570	307510	323130	
0	Discretionary Housing Payments	0	0	0	
2113	Universal Credit	0	0	0	
-569120	Land Management	-287640	-598700	-549131	
-111729	Industrial Estates	-95470	-93070	-97410	
-3950	Insurance	0	0	0	
-86681	Land Charges	-28240	-21720	-24430	
-46363	Licensing	-2910	-16060	-13410	
1602538	Service Expenditure	2414610	2221220	2296529	
-273974	Treasury Management/Interest	-189860	-235630	-229240	
<b>Business Units</b>					
502963	Legal and Committee Services	552630	554890	582980	
301653	Financial Services	303490	312680	328640	
869100	Revenues and Benefits	803120	859180	827120	
382514	Customer Services	397900	393100	379660	
500062	Information Technology	517180	521510	538950	
118282	Central Expenses	136870	141750	139380	
300803	Administrative Buildings	324130	327450	334980	
-2975377	Less: Recharge to Services	-3035320	-3110560	-3131710	
0		0	0	0	
<b>Memo Note: Change in Controllable Expenditure</b>					
1306700	Total Net Expenditure (as above)	2224750	1997590	2067289	
-3142431	Less: Staff and Overheads	-3065200	-3042670	-3119089	
-112490	Capital Charges	-381260	-94930	-94930	
2805988	Add: Internal Recharges	2898480	2967090	2960780	
857767	Net Controllable Expenditure	1676770	1827080	1814050	

## Budget 2018-2019

### Resources Portfolio

Actual	Service	Original Estimate	Revised Estimate	Estimates	Notes
2016-17		2017-18	2017-18	2018-19	
£		£	£	£	
<b>Corporate Costs - Expenditure</b>					
823977	Staff and Overheads	986610	893890	936550	
330	Supplies and Services	890	3890	910	1
2100	National Fraud Initiative	2180	2180	2220	
49680	Audit Fees	50770	62090	50760	2
32312	Bank Charges	25580	28000	28560	
	Subscriptions:				
5223	Local Government Association	5330	5230	5440	
374	District Councils' Network	330	410	420	
3713	Procurement Support	7530	10000	7680	
50000	Pension Fund Deficit Contribution	106500	106500	108800	3
0	Apprenticeship Levy	0	5800	5800	4
0	DDI Document Management	750	750	770	
36625	Delivering Digital Innovation	39680	42080	43500	5
3580	VAT Claims Legal and Court Costs	0	0	0	6
18890	Penrith Civic Centre Professional Fees	0	0	0	7
817	Transparency Code Salaries	0	9330	4170	8
0	Recruitment Costs of Chief Executive	0	25000	0	9
0	General Data Protection Analysis	0	7000	0	10
0	Upgrade of Cash Receipting System	0	11950	0	11
0	Capital Charges	0	3670	3670	
1037621		1226150	1217770	1199250	
<b>Income</b>					
-11279	Recharge to Services	-7250	-13800	-14660	5
0	Contribution from Other Funds	0	-9330	-4170	8
-11279	Total Income	-7250	-23130	-18830	
1026342	Net Charge to Portfolio Summary	1218900	1150690	1146800	

#### Notes

1. The increase in the 2017-2018 Revised Estimate is due to Data Protection training for all staff.
2. Following the tendering of the audit services to Grant Thornton, fees are notified in advance by the external auditors. The auditors did some additional work on the 2016-2017 final accounts process and the extra cost is shown in the 2017-2018 Revised Estimate.
3. Previously, the recovery of the pension fund deficit was funded by an addition to the Employer's superannuation contribution, shown in Staff and Overheads. The fund actuary now requires employers to make a flat-rate payment: the amounts are set for a three year period as part of the triennial pension fund valuation. The total cost of the Employer's contribution is broadly the same under the new approach. The 2017-2018 and 2018-2019 figures are taken from the latest triennial actuary review.
4. The apprenticeship levy is deducted from salary costs and may be used to fund training course costs for any apprentices the Council engages.
5. Delivering Digital Innovation was agreed as a growth item in 2016-2017. £14,000 was ongoing, while £16,000 was non-recurring. The budget is based on report F15/16; Delivering Digital Innovation, approved by Council on 14 April 2016.
6. This was to fund a claim for compound interest on VAT, approved by Executive on 3 May 2016 (Ref F42/16).
7. This budget funded the feasibility study into the Council moving to a Civic Centre in Penrith. The project was not progressed.
8. The transparency budget is funded from the transparency additional burdens grant and is used to employ a Transparency Officer.
9. This budget was approved by Council on 15 February 2018 to cover the recruitment costs of the Chief Executive.
10. These costs were agreed by the Executive on 23 January 2018 for the General Data Protection Analysis.
11. The upgrade costs of the Cash Receipting software was agreed by the Executive on 23 January 2018.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Members' Development and Training Expenditure</b>				1
380	Training Expenses	2000	3620	2040	2
484	Supplies and Services	2000	2000	2040	
<u>864</u>	Net Charge to Portfolio Summary	<u>4000</u>	<u>5620</u>	<u>4080</u>	

#### Notes

1. This supports a range of Members' training opportunities.
2. The 2017-2018 Revised Estimate includes a roll forward from 2016-2017 to deliver Information Governance training (specifically in relation to the Council's requirements under the Data Protection and Freedom of Information Acts) to Members.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Committee and Members' Costs</b>				1
	<b>Expenditure</b>				
177743	Members' Allowances	187700	191120	194910	2,3
-15330	Members' Travel	24480	13930	14210	2,3 4
44205	Accommodation	56730	54310	54330	5
7720	Other Democratic and Members' Costs	9720	11930	44370	6, 7
10727	Members' IT Costs	11030	11030	11250	
1023	Scrutiny Costs	5050	5050	5150	
750	Independent Remuneration Panel	910	910	930	
249878	Staff and Overheads	348020	282620	295500	
476716	Net Charge to Portfolio Summary	643640	570900	620650	

#### Notes

1. This service is for all Councillor and Committee expenditure.
2. The Scheme of Members' Allowances was approved by Council on 20 April 2017 (Ref F28/17; Council 20 April 2017). The Scheme runs for four years to 2021.
3. The increase in the Members' Allowances and the decrease in the budget of Members' Travel is the result of the creation of the new Portfolio, with the additional Special Responsibility Allowance. The travel budget was decreased and used to fund the additional Members' Allowances (Ref F28/17, Council, 20 April 2017).
4. The 2016-2017 Actual reflects the removal of accrual for costs to be incurred. Her Majesty's Revenue and Customs (HMRC) dropped the court case relating to backdated tax and National Insurance so the costs are no longer required.
5. Recharge for use of the Council Chamber, the Committee Room, and the Executive Office.
6. This includes a non-recurring item of £30,000 for the purchase of audio equipment in the Council Chamber and a recurring item of £2,250 from 2018-2019 for its maintenance (Ref G97/17; Council, 9 November 2017).
7. The Information Commissioner's Officer registration of £2,200 is included as ongoing growth.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Elections</b>				1
	<b>Eden District Council Elections</b>				
	<b>Expenditure</b>				
1760	Employee Expenses	1810	5600	1850	2
16496	Supplies and Services	12060	56270	12300	2, 3, 4
16517	Staff and Overheads	33430	25670	25920	
<u>34773</u>		<u>47300</u>	<u>87540</u>	<u>40070</u>	
	<b>Non-Eden District Council Elections</b>				
42177	Staff and Overheads	38330	58750	14300	
<u>42177</u>		<u>38330</u>	<u>58750</u>	<u>14300</u>	
<u>76950</u>	Net Charge to Portfolio Summary	<u>85630</u>	<u>146290</u>	<u>54370</u>	

#### Notes

1. This service covers all elections run by Eden, including Parish, District, Parliamentary and European. In 2017-2018, no elections were planned, but a Parliamentary election was held.
2. The increase of the 2017-2018 Revised Estimate of Employee Expenses and Supplies and Services was due to a number of district by-elections.
3. This includes underpaid VAT relating to previous elections identified following a recent HMRC inspection.
4. Additional expenditure is being incurred due to a higher than normal number of by-elections.



## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Registration of Electors</b>				1
	<b>Expenditure</b>				
32261	Employee Related Expenses	30050	30050	30790	
73483	Supplies and Services	43060	74280	44060	2
60087	Staff and Overheads	87830	80460	81260	
<u>165831</u>		<u>160940</u>	<u>184790</u>	<u>156110</u>	
	<b>Income</b>				
-34180	Government Grant	0	-31420	0	2
-1085	Sales	-1600	-1600	-1600	
<u>-35265</u>		<u>-1600</u>	<u>-33020</u>	<u>-1600</u>	
<u>130566</u>	Net Charge to Portfolio Summary	<u>159340</u>	<u>151770</u>	<u>154510</u>	

#### Notes

1. This service is the maintenance of the Electoral Roll, now done by Individual Elector Registration (IER), rather than householder registration. There are currently 42,000 electors registered from 26,000 households.
2. The implementation of IER was funded by Government grant in 2017-2018. The spending for this is included in Supplies and Services.

# Budget 2018-2019

## Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Local Taxation Collection</b>				1
	<b>Council Tax</b>				
	<b>Expenditure</b>				
9002	Supplies and Services	17100	17480	17720	2
570524	Staff and Overheads	474240	573650	594430	4
579526		491340	591130	612150	
	<b>Income</b>				
-56551	Penalties and Court Costs - Recovery	-50000	-50000	-50000	
-3961	Government Grant	0	0	0	
0	Contribution from Other Funds	-6000	-6000	-6000	2
-60512		-56000	-56000	-56000	
519014	Net Cost of Council Tax Collection	435340	535130	556150	
	<b>Business Rates (also known as National Non-Domestic Rates)</b>				
	<b>Expenditure</b>				
4026	Supplies and Services	4900	16900	17240	3
100050	Staff and Overheads	84420	101820	102830	
104076		89320	118720	120070	
	<b>Income</b>				
-129574	Government Grants: Cost of Collection	-127790	-125990	-125990	
-13681	Discretionary Rate Relief	0	-55040	-12000	3
-8757	Penalties and Court Costs: Recovery	-4000	-4000	-4000	
-152012		-131790	-185030	-141990	
-47936	Net Cost of Business Rates Collection	-42470	-66310	-21920	
471079	Net Charge to Portfolio Summary for Local Taxation Collection	392870	468820	534230	

### Notes

1. This service is the collection of the two local taxes which the Council administers as Billing Authority - Business Rates and Council Tax. The Council collects some £30m Council Tax from some 25,000 Council Tax payers and some £20m Business Rates from some 3,000 Business Rates payers.
2. Includes funding of annual inspection of empty properties to maximise New Homes Bonus.
3. An additional grant was received which is being used to fund additional software purchase.
4. The Staff and Overheads charge was under-estimated in the 2017-2018 Original Estimate.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Council Tax Reduction Administration Expenditure</b>				1
28250	Supplies and Services	24540	26060	23860	2
204533	Discount Reductions - Flooding	0	17520	0	3
100543	Staff and Overheads	138410	123460	124690	
<u>333326</u>		<u>162950</u>	<u>167040</u>	<u>148550</u>	
	<b>Income</b>				
-204533	Flooding Relief Grant	0	-17520	0	3
-76485	Administration Grant	-39030	-44300	-39030	2
<u>-281018</u>		<u>-39030</u>	<u>-61820</u>	<u>-39030</u>	
<u>52308</u>	Net Charge to Portfolio Summary	<u>123920</u>	<u>105220</u>	<u>109520</u>	

#### Notes

- Council Tax Benefit was a means-tested award which reduced the Council Tax bills of those on low incomes. It was abolished with effect from 1 April 2013 and was replaced by locally agreed schemes of Council Tax Reduction (the Council agreed its scheme on 6 December 2012). The Council's scheme largely mirrors the previous Council Tax Benefit Scheme. Administration of the Council Tax Reduction Scheme continues to be done by Benefits staff, as it remains a means-tested award. Some 2,700 households receive reduced Council Tax bills under the Council's scheme. In total, the reduction is estimated to be £2.45m in 2017-2018.
- Until 2016-2017 this consisted of two Government grants, an administration grant and local Council Tax scheme grant. From 2016-2017, the local Council Tax scheme grant ceased.
- Following the flooding in December 2015, the Council introduced a Council Tax Discount Scheme for those households who had to leave their homes. The Scheme was 100% funded by Government grant. The Scheme will cease on 31 March 2018.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Housing Benefit Administration</b>				1
	<b>Expenditure</b>				
4417	Employee Expenses	5270	6000	4900	2
51440	Supplies and Services	22380	39230	23480	5
410510	Staff and Overheads	398530	437920	442320	3
466367		426180	483150	470700	
-114141	Administration Grant	-85970	-99250	-85970	4
-43892	Specific Grants	-12470	-30050	-12900	5
308334		-98440	-129300	-98870	
	<b>Benefits</b>				
8965543	Benefits Paid	9037600	8414140	7825150	6
-138627	Reclaim of Benefit	-80000	-80000	-80000	7
8826916		8957600	8334140	7745150	
-8951807	Benefit Reimbursement	-9084770	-8380480	-7793850	6
-124891		-127170	-46340	-48700	
183443	Net Charge to Portfolio Summary	200570	307510	323130	

### Notes

1. This service provides Housing Benefit payments which are a means-tested benefit. It assists those on low incomes to meet their housing costs. In 2017-2018, there was forecast to be an average of 1,940 households in receipt of Housing Benefit.
2. Additional Government support was used to fund additional staff resources.
3. The Staff and Overheads line was under-estimated in the 2017-2018 Original Estimate.
4. This grant should be seen in conjunction with the Council Tax Reduction Administration Grant. As part of Government savings plans, this Grant is being reduced.
5. Additional grant is provided to pay for software enhancements to enable Government data sharing initiatives.
6. The benefits paid and reimbursement figures have been reduced as the numbers of Housing Benefit claims is decreasing due to welfare reform measures, including the roll-out of the Universal Credit system.
7. The reclaim of benefit income in 2016-2017 was increased by several unusual factors. The 2017-2018 Revised Estimate and the 2018-2019 Estimate have been reduced as the unusual circumstances are not expected to recur.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Discretionary Housing Payments Expenditure</b>				1
152688	Benefits Paid	164810	158460	164810	
152688		164810	158460	164810	
	<b>Grants</b>				
-152688	Government Grant	-164810	-158460	-164810	2
-152688		-164810	-158460	-164810	
0	Net Charge to Portfolio Summary	0	0	0	

#### Notes

- Discretionary Housing Payments are payments to help those on benefits to adjust to situations where they are struggling to pay their rent. Discretionary Housing Payments are designed as a short term measure and are administered by the Benefits staff. Claimants already in receipt of Housing Benefit are eligible for the payments.
- The Government determines the annual grant. This scheme is part of the Government's ongoing Welfare Reform changes. All spending is covered by Government grant.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Universal Credit</b>				1
	<b>Expenditure</b>				
13947	Supplies and Services	11470	9320	11470	2
13947		11470	9320	11470	
	<b>Income</b>				
-11884	Government Grant	-11470	-9320	-11470	2
-11884		-11470	-9320	-11470	
2113	Net Charge to Portfolio Summary	0	0	0	

#### Notes

- Universal Credit is the new benefit replacing a number of existing benefits, including Housing Benefit. Universal Credit went live on 15 December 2014. It is being implemented on a phased basis. Progress to date has been slow. However, even when fully rolled-out, it will not cover claimants of pensionable age (which make up over half of the Council's Housing Benefit case load). No decision has been made by the Government as to when pensionable age claimants will move off Housing Benefit.
- Payment has been agreed to cover the Council's support to the Department for Work and Pensions. The terms of the support to the Department for Work and Pensions in 2018-2019 are yet to be agreed. It is assumed that funding will cover costs.



# Budget 2018-2019

## Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Land Management</b>				1
	<b>Expenditure</b>				
44252	Premises Related Expenses	36100	39390	40570	2
27686	Supplies and Services	50910	35760	36460	
205629	Staff and Overheads	230330	227300	261909	
62197	Capital Charges	360660	70660	70660	3
<u>339764</u>		<u>678000</u>	<u>373110</u>	<u>409599</u>	
	<b>Income</b>				
0	Sales	-24730	-9730	-9730	
0	Other Contributions	0	-17840	0	4
-2550	Sale of Land	-5000	-5000	-5000	5
-906334	Rents and Lettings	-935910	-939240	-944000	6
<u>-908884</u>		<u>-965640</u>	<u>-971810</u>	<u>-958730</u>	
<u>-569120</u>	Net Charge to Portfolio Summary	<u>-287640</u>	<u>-598700</u>	<u>-549131</u>	

### Notes

1. This budget covers the income and expenditure relating to the Council's land holdings. This includes the freehold of the Penrith New Squares site.
2. This includes the Council's land management contract and other professional fees.
3. Capital charges are notional and have no effect on Council Tax. They are chargeable under accounting practice to ensure that the full cost of service provision is recognised. An entry in 'Accounting Adjustments' in the overall budget summary neutralises the cost to revenue.
4. A contingency was held on the Balance Sheet for the relocation of the Co-Op garages previously on Drovers Lane Car Park. This is no longer required so has been removed from the Balance Sheet.
5. This is the estimated revenue from sale of land.
6. The main element is rent from Penrith New Squares. Estimated rent is made up as follows:

	Original 2017-18 £'000	Revised 2017-18 £'000	Original 2018-19 £'000
In lieu of car park income*	268	270	275
From Supermarket	191	191	191
From Phase1 retail**	348	348	348
	<u>807</u>	<u>809</u>	<u>814</u>

\* Uplifted annually by agreed index. The Original 2017-2018 budget estimated a 2% increase when the Actual was 3%. A 2% increase has been used for 2018-2019.

\*\* This is the minimum rent guarantee. Additional income may arise under the rent share agreement, dependent upon rental growth.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Industrial Estates</b>				1
	<b>Expenditure</b>				
7587	Premises Related Expenses	11060	22920	11110	2
292	Staff and Overheads	280	390	390	
<u>7879</u>		<u>11340</u>	<u>23310</u>	<u>11500</u>	
	<b>Income</b>				
-10112	Dilapidations	0	-10140	0	2
-109496	Rents	-106810	-106240	-108910	
<u>-119608</u>		<u>-106810</u>	<u>-116380</u>	<u>-108910</u>	
<u>-111729</u>	Net Charge to Portfolio Summary	<u>-95470</u>	<u>-93070</u>	<u>-97410</u>	

#### Notes

1. This heading includes the running expenses of the industrial units at Alston Station Yard and Gilwilly Industrial Estate.
2. The Revised Estimate 2017-2018 includes a roll-forward of a proportion of a dilapidation claim.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Treasury Management</b>				1
	<b>Internally Managed Funds</b>				
4344	Interest Payable	2810	2810	1300	2
40220	Supplies and Services	36170	48640	37430	3
48417	Staff and Overheads	41510	43290	43720	
92981		80490	94740	82450	
-361955	Investment Returns	-270350	-330370	-311690	4
-361955		-270350	-330370	-311690	
-273974	Net Credit to Portfolio Summary	-189860	-235630	-229240	

### Notes

1. This budget relates to the management of the Council's cash balances and its loans. The approach is agreed by Council when it approves the Treasury Management Strategy.
2. The interest payable on the loan for Bluebell Lane car park. This is the Council's only loan. At 1 April 2017, the balance outstanding was £137,500.
3. This includes £12,000 of additional expenditure, agreed at Executive on 7 November 2017, for the review of Heart of Cumbria governance and modelling by the treasury consultants.
4. Investment returns have been based on:

### Cash Deposits

Cash deposits (interest) forecasts of future interest rates. An average return of 0.65% has been used in the 2017-2018 Revised figure and 0.65% for the 2018-2019 Original for cash deposits. The reason for this is the lengthening of counterparty investment lengths. During 2018-2019, the Council's average cash balance is estimated to be £14m.

### Property Fund

The Property Fund (rental share) has been budgeted at £214,320 in 2017-2018 and £210,000 in 2018-2019.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Insurance</b>				1
	<b>Expenditure</b>				
109723	Premiums	114000	114000	98500	
2000	Supplies and Services	5000	5000	5000	
15743	Staff and Overheads	18810	17230	17400	
<u>127466</u>		<u>137810</u>	<u>136230</u>	<u>120900</u>	
-131416	Recharge to Services	-137810	-136230	-120900	
<u>-3950</u>	Net Charge to Portfolio Summary	<u>0</u>	<u>0</u>	<u>0</u>	

#### Notes

1. This budget covers the insurance costs for all of the Council's activities. The insurance contract is regularly retendered. The contract has been re-tendered and a new contract commenced 31 January 2018.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Land Charges</b>				1
	<b>Expenditure</b>				
-34409	Supplies and Services	30040	31290	32530	2, 3, 4
61912	Staff and Overheads	56720	66640	67340	4
<u>27503</u>		<u>86760</u>	<u>97930</u>	<u>99870</u>	
	<b>Income</b>				
-110761	Fees and Charges	-115000	-119650	-124300	
-3423	Government Grant	0	0	0	3
<u>-114184</u>		<u>-115000</u>	<u>-119650</u>	<u>-124300</u>	
<u>-86681</u>	Net Charge to Portfolio Summary	<u>-28240</u>	<u>-21720</u>	<u>-24430</u>	

#### Notes

1. This service enables those purchasing properties to undertake a 'local search'. For a fee, the Council will give details of any local charges that apply to a particular property. In 2017-2018, it is expected that some 900 local searches will be dealt with.
2. As the fee income varies, the direct costs will also vary in proportion. These are the charges from Cumbria County Council and the Lake District National Park Authority and the Yorkshire Dales National Park Authority.
3. Supplies and Services and Government Grant Actuals related to a national court case which was settled in 2016-2017.
4. As part of the Delivering Digital Innovation project, the software costs have been transferred from Land Charges to Delivering Digital Innovation. These have been replaced with a recharge in Staff and Overheads.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Licensing</b>				1
	<b>Expenditure</b>				
11732	Supplies and Services	14140	14990	15540	
78957	Staff and Overheads	115110	96960	97910	
<u>90689</u>		<u>129250</u>	<u>111950</u>	<u>113450</u>	
	<b>Income</b>				
-137052	Fees and Charges	-132160	-128010	-126860	
<u>-137052</u>		<u>-132160</u>	<u>-128010</u>	<u>-126860</u>	
<u>-46363</u>	Net Charge to Portfolio Summary	<u>-2910</u>	<u>-16060</u>	<u>-13410</u>	

#### Notes

1. This service includes a variety of licences. These are mainly for hackney carriage, private hire vehicles, gambling and licensed premises. Some 1,700 licences and annual fees are issued each year.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Administrative Buildings Expenditure</b>				1
276103	Premises	295940	299260	301860	2,
8840	Staff and Overheads	12620	12620	12620	
20600	Capital Charges	20600	20600	20600	
<u>305543</u>		<u>329160</u>	<u>332480</u>	<u>335080</u>	
	<b>Income</b>				
-4740	Rent	-5030	-5030	-100	2
<u>300803</u>	Net Charge to Portfolio Summary	<u>324130</u>	<u>327450</u>	<u>334980</u>	2, 3

#### Notes

- These costs relate to the running of the Council offices at the Town Hall site (Town Hall and Annex), the Mansion House site and its associated storage facilities.
- Building costs are principally charged to Business Units pro rata to the space occupied. A charge is made to Committee and Members' Costs for the use of the Council Chamber and Committee Room. It also includes the notional recharge to elections for non-Eden District Council elections and referendums. There are no elections planned in 2018-2019.
- The cost of each building is as follows:

Actual		Original Estimate	Revised Estimate	Estimate
£		£	£	£
171884	Town Hall	167360	168770	175840
116687	Mansion House	142170	145730	146010
12232	Storage Facilities	14600	12950	13130
<u>300803</u>		<u>324130</u>	<u>327450</u>	<u>334980</u>

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Legal and Committee Services Business Unit Expenditure</b>				1, 2
519559	Employees	524630	538130	558770	3, 6
2945	Transport	4080	3000	3060	
28760	Supplies and Services	29090	32170	32100	
<u>551264</u>		<u>557800</u>	<u>57300</u>	<u>593930</u>	
	<b>Income</b>				
-30000	Government Grants	0	0	0	3
-18301	Sales	-5170	-11170	-7670	4
<u>-48301</u>		<u>-5170</u>	<u>-11170</u>	<u>-7670</u>	
<u>502963</u>	Net Charge to Portfolio Summary	<u>552630</u>	<u>562130</u>	<u>586260</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	13.63	2.00	15.63	
	As at 1 April 2018	13.63	2.00	15.63	

#### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Legal and Committee Services Business Unit delivers a range of services, principally:
  - Legal Services;
  - Licensing;
  - Elections;
  - Committee Services;
  - Governance; and
  - Communications
- Government Grant applied to part-fund the restructure of the Elections Section in 2016-2017.
- The Actual includes legal fees relating to a withdrawn planning appeal and fee income increase.



## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Financial Services Business Unit</b>				1, 2
	<b>Expenditure</b>				
239726	Employees	239580	241740	240680	
3342	Transport	4510	4380	4460	3
53183	Supplies and Services	54010	61170	78110	4
5584	Capital Charges	5590	5590	5590	
<u>301835</u>		<u>303690</u>	<u>312880</u>	<u>328840</u>	
	<b>Income</b>				
-182	Fees and Charges	-200	-200	-200	
<u>-182</u>		<u>-200</u>	<u>-200</u>	<u>-200</u>	
<u>301653</u>	Net Charge to Portfolio Summary	<u>303490</u>	<u>312680</u>	<u>328640</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	7.09	0	7.09	
	As at 1 April 2018	7.09	0	7.09	

#### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Financial Services Business Unit delivers a range of services, principally comprising:
  - Finance - advice to officers and Members;
  - Preparation and monitoring of the Council's Revenue and Capital budgets;
  - Preparation and publication of the Council's Annual Report and Accounts;
  - Payment of invoices for goods and services received by the Council;
  - Maintenance and review of the Council's insurance;
  - Treasury management; and
  - Payroll.
- This is the Council's Public Transport budget and the Section's mileage costs.
- This includes alternative arrangements for the Council's BACS payment system. The previous supplier increased costs by a large amount. A competitive quotation resulted in a lower cost increase. Also included is the increase in the software costs for the Financial Management System.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Revenues and Benefits Business Unit</b>				1, 2
	<b>Expenditure</b>				
788397	Employees	726920	729440	719890	
11582	Transport	15610	15610	15920	
67862	Supplies and Services	67020	105560	82740	3
29693	Capital Charges	29700	29700	29700	
897534		839250	880310	848250	
	<b>Income</b>				
-28434	Recharge to South Lakeland District Council	-36130	-21130	-21130	4
869100	Net Charge to Portfolio Summary	803120	859180	827120	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	25.45	0	25.45	
	As at 1 April 2018	25.45	0	25.45	

### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Revenues and Benefits Business Unit delivers a range of services, principally comprising:
  - Administration of Housing Benefit;
  - Administration of the Local Council Tax Reduction Scheme; and
  - Billing and collection of Council Tax and National Non-Domestic Rates (Business Rates).
- This includes a supplementary estimate agreed by Executive on 3 October 2017 for the support of the revenues software implementation of £25,080 in 2017-2018.
- The recharge for shared management posts has decreased, as one post was transferred to the Department for Work and Pensions.

**Budget 2018-2019**  
**Resources Portfolio**

<b>Actual 2016-17</b>	<b>Service</b>	<b>Original Estimate 2017-18</b>	<b>Revised Estimate 2017-18</b>	<b>Estimates 2018-19</b>	<b>Notes</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>	
<b>Customer Services Business Unit</b>					1, 2
<b>Expenditure</b>					
390018	Employees	396330	383040	377260	3
81	Transport	310	200	200	
13870	Supplies and Services	23260	31860	24200	4
<u>403969</u>		<u>419900</u>	<u>415100</u>	<u>401660</u>	
<b>Income</b>					
-21455	Charges for Services	-22000	-22000	-22000	5
<u>-21455</u>		<u>-22000</u>	<u>-22000</u>	<u>-22000</u>	
<u>382514</u>	Net Charge to Portfolio Summary	<u>397900</u>	<u>393100</u>	<u>379660</u>	
<b>Staff Numbers</b>					
		<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	15.03	0.78	15.81	
	As at 1 April 2018	15.03	0.78	15.81	

**Notes**

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Customer Services Business Unit delivers a range of services, principally comprising:
  - A single point of contact for all enquiries;
  - Internal post;
  - Printing; and
  - Running Alston Local Link
- Reduction in hours on temporary posts in 2018-2019.
- Includes an £8,000 roll-forward in the 2017-2018 Revised Estimate for IT support in relation the new digital platform; a replacement of the Contact Centre's current Customer Management System.
- The Charges for Services is a recharge to Cumbria County Council for running Alston Library (part of Alston Local Links).

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Information Technology Business Unit Expenditure</b>				1
244656	Supplies and Services	236380	263210	275030	2
255335	Recharge from South Lakeland District Council	280500	280500	286110	3
71	Transport	300	300	310	
<u>500062</u>		<u>517180</u>	<u>544010</u>	<u>561450</u>	
	<b>Income</b>				
0	Charges for Services	0	-22500	-22500	2
0		0	-22500	-22500	
<u>500062</u>	Net Charge to Portfolio Summary	<u>517180</u>	<u>521510</u>	<u>538950</u>	

### Notes

- Information Technology is a shared service with South Lakeland District Council. The Business Unit supports and develops the Council's IT for officers and Members. It includes the technical support of the website and telephony, and latterly support for Delivering Digital Innovation.
- Charges relating to the GIS (Geographic Information System) platform, which is recharged to South Lakeland District Council. In 2018-2019 a growth item was agreed for £6750 in relation to mobile device security.
- This comprises the agreed share (39.8%) of the total shared budget. This relates solely to the cost of the shared staff.

## Budget 2018-2019

### Resources Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Central Expenses</b>					
<b>Expenditure</b>					
22971	Staff Recruitment	16730	27620	21610	1
3350	Employer Body Levies	3740	3350	3820	
0	Ordnance Survey Licence Fee	830	830	0	
17275	Safety Training	25150	25150	25660	
16503	Staff Welfare	17630	16250	18520	
1249	Plan Copier	4400	0	0	2
6479	Printing	10030	10040	10230	2
14300	Telephones	30480	30480	31090	
28953	Postage	30000	30000	30600	
7514	Security System	0	0	0	
118594		138990	143720	141530	
<b>Income</b>					
-312	Sales	-2120	-1970	-2150	
-312		-2120	-1970	-2150	
118282	Net Charge to Portfolio Summary	136870	141750	139380	

### Notes

1. The increase in the staff recruitment budget in 2017-2018 is due to the more vacancies than anticipated in the year.
2. The Plan copier and printing budgets have been merged.

# Budget 2018-2019

## Resources Portfolio

### Renewals Funds

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£	General Repairs and Renewals Fund	£	£	£	
	<b>Department of Finance</b>				
43645	Delivering Digital Innovation Project	0	231105	0	
	<b>Leisure</b>				
0	Replacement of Equipment and Centre Maintenance	101725	333360	79375	1
0	Castle Park Tennis Courts	0	0	0	
43645		101725	564465	79375	
	<b>Receipts</b>				
184082	Repayment from Services	192340	202150	176100	
184082		192340	202150	176100	
933489	Balance 1 April	676515	1073926	711611	
140437	Net Expenditure(-)/Surplus	90615	-362315	96725	
1073926	Balance 31 March	767130	711611	808336	
	<b>IT Repairs and Renewals Fund</b>				
	<b>Payments</b>				
895	Computer Equipment	25000	89210	125000	
895		25000	89210	125000	
	<b>Receipts</b>				
25000	Repayment from Services	25000	25000	125000	2
25000		25000	25000	125000	
40405	Balance 1 April	40405	64210	300	
24105	Net Expenditure(-)/Surplus	0	-64210	0	
64510	Balance 31 March	40405	300	300	

### Notes

1. The Leisure Centres' replacement and maintenance is a ten year programme agreed by Council when the current contractor was appointed in 2012. The high spending in the 2017-2018 Revised Budget is due to slippage from 2015-2016 and 2016-2017.
2. Additional contribution (and spend) to IT renewals reserve as agreed at Resources Portfolio Holders meeting 30 November 2017 (F83/17).

# Budget 2018-2019

## Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Summary of Revenue Estimates Services</b>				
226389	Public Conveniences	216950	224360	205420	
313430	Street Cleaning	320570	322760	323550	
44464	Provision of Amenities	59820	85670	57930	
167254	Footway Lighting	188160	197700	179570	
136686	Recycling	163350	167490	120730	
789401	Refuse Collection	812850	829310	831140	
71129	Appleby Fair	69770	79790	80070	
55235	Cemeteries	94720	73870	74870	
24710	Closed Churchyards and War Memorials	27780	28070	27960	
-173817	Vehicle Parking Off-Street	-99410	-96490	-125660	
501988	Parks and Open Spaces	375157	499840	379430	
79499	Building Regulations	87220	81350	85700	
36416	Other Building Control	37100	37420	39500	
39658	Environmental Enhancement and Conservation	44770	38790	39240	
2312442		2398807	2569930	2319450	
	<b>Business Units</b>				
207836	Building Control	240830	219820	236920	
719460	Technical Services	673140	678880	699450	
-927296	Less: Recharge to Services	-913970	-898700	-936370	
0		0	0	0	
	<b>Memo Note: Change in Controllable Expenditure</b>				
2312442	Total Net Expenditure (as above)	2398807	2569930	2319450	
-864494	Less: Staff and Overheads	-938190	-886180	-908750	
-40558	Capital Charges	-40670	-34150	-34150	
927296	Add: Internal Recharges	913970	898700	936370	
2334686	Net Controllable Expenditure	2333917	2548300	2312920	

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Public Conveniences Expenditure</b>				
202000	Premises Related Expenses	192990	193360	174830	1,2
1500	Supplies and Services	3040	3000	3100	
4108	Staff and Overheads	4280	6360	5850	
22640	Capital Charges	22640	22640	22640	
<u>230248</u>		<u>222950</u>	<u>225360</u>	<u>206420</u>	
	<b>Income</b>				
-3859	Charges for Services	-6000	-1000	-1000	3
<u>226389</u>	Net Charge to Portfolio Summary	<u>216950</u>	<u>224360</u>	<u>205420</u>	

### Notes

1. This budget relates to the provision and upkeep of 14 public conveniences and grant support for 4 community conveniences.
2. Reduction in expenditure due to the transfer of Appleby toilets to Appleby Town Council on 1 April 2018.
3. The income relates to monies received for the use of Pooley Bridge Public Conveniences. Income has not reached the anticipated levels due to maintenance issues with the system.



## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Street Cleaning Expenditure</b>				1
270761	Agency and Contracted Services	271290	279610	279810	
40926	Staff and Overheads	47820	41690	42100	
6670	Contribution: Kirkby Stephen	6740	6740	6880	
2160	Shap	2180	2180	2220	
<u>320517</u>		<u>328030</u>	<u>330220</u>	<u>331010</u>	
	<b>Income</b>				
-7087	Recoverable Charges	-7460	-7460	-7460	
<u>313430</u>	Net Charge to Portfolio Summary	<u>320570</u>	<u>322760</u>	<u>323550</u>	

#### Notes

1. This service, procured under contract, provides the street cleaning of all towns and villages district-wide, including all roads being mechanically swept, litter picking all of the verges and 509 litter bins and dog bins being emptied.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Provision of Amenities Expenditure</b>				
	<b>Agency and Contracted Services</b>				
1586	Premises Related Expenses	2090	29570	2120	1, 2
10991	Supplies and Services	12530	13530	12780	
33996	Staff and Overheads	49650	46670	47130	
<u>46573</u>		<u>64270</u>	<u>89770</u>	<u>62030</u>	
	<b>Income</b>				
-2109	Recoverable Charges	-4450	-4100	-4100	
<u>44464</u>	Net Charge to Portfolio Summary	<u>59820</u>	<u>85670</u>	<u>57930</u>	

#### Notes

1. This budget covers a range of services: litter bins, street naming and numbering, street name plates, the Musgrave Monument, and bus shelters.
2. Roll forward of the 2016-2017 budget of £25,500 for the removal of retired CCTV equipment.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Footway Lighting Expenditure</b>				1
64970	Premises Related Expenses	55470	75020	76520	2
60705	Agency and Contracted Services	54250	55420	55420	
0	Supplies and Services	25000	20000	0	3
30340	Staff and Overheads	37540	37970	38340	
11896	Capital Charges	15900	9290	9290	
<u>167911</u>		<u>188160</u>	<u>197700</u>	<u>179570</u>	
	<b>Income</b>				
-657	Fees and Charges	0	0	0	
<u>-657</u>		<u>0</u>	<u>0</u>	<u>0</u>	
<u>167254</u>	Net Charge to Portfolio Summary	<u>188160</u>	<u>197700</u>	<u>179570</u>	

### Notes

1. This budget represents the cost of the existing service. An extensive review of future options for footway lighting undertaken is included in these budgets as required. There are currently 1,581 footway lights within the district of Eden.
2. Increase in electricity costs.
3. Non-recurring growth of £25,000 for electrical testing and condition survey of the footway lighting stock.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Recycling Expenditure</b>				1
633920	Agency and Contracted Services	635230	682840	673370	2
59271	Supplies and Services	71680	74190	75770	
103564	Staff and Overheads	108940	108820	110450	
<u>796755</u>		<u>815850</u>	<u>865850</u>	<u>859590</u>	
	<b>Income</b>				
-5315	Sale Materials	-2500	-3100	-3100	
-654754	Recycling Credits	-650000	-695260	-735760	3
<u>-660069</u>		<u>-652500</u>	<u>-698360</u>	<u>-738860</u>	
<u>136686</u>	Net Charge to Portfolio Summary	<u>163350</u>	<u>167490</u>	<u>120730</u>	

#### Notes

1. This service, provided under contract, includes the kerbside collection of glass, paper, plastics and tin to 26,250 households and the collection of garden waste to 17,685 properties. Within the villages there are also 84 bring sites for Eden residents to dispose of their recyclables.
2. Contracted Services have increased due to inflation on the main contract. The fluctuation charges relating to material tonnage prices have also rapidly increased in 2017-18 but are expected to level out again in 2018-19.
3. Recycling tonnages are increasing slightly, along with a 3% annual increase in the recycling subsidy rate.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Refuse Collection Expenditure</b>				
738377	Agency and Contracted Services	744050	771610	772610	1
928	Supplies and Services	1100	1200	1220	
75140	Staff and Overheads	89700	81150	81960	
<u>814445</u>		<u>834850</u>	<u>853960</u>	<u>855790</u>	
	<b>Income</b>				
-7394	Sales	-7000	-7000	-7000	2
-17650	Recharges	-15000	-17650	-17650	3
<u>-25044</u>		<u>-22000</u>	<u>-24650</u>	<u>-24650</u>	
<u>789401</u>	Net Charge to Portfolio Summary	<u>812850</u>	<u>829310</u>	<u>831140</u>	

#### Notes

1. This service provides a weekly refuse collection service to 26,250 properties and is provided under contract.
2. Sale of 'blue' refuse bags.
3. Charges for bulky item collection.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Appleby Fair Expenditure</b>				1
18605	Supplies and Services	23150	22640	22440	
9114	Agency and Contracted Services	9130	9470	9470	
44129	Staff and Overheads	38210	48400	48880	
<u>71848</u>		<u>70490</u>	<u>80510</u>	<u>80790</u>	
	<b>Income</b>				
-719	Donations	-720	-720	-720	2
<u>71129</u>	Net Charge to Portfolio Summary	<u>69770</u>	<u>79790</u>	<u>80070</u>	

### Notes

- The Council has a number of roles in relation to the annual Appleby Fair:
  - It co-ordinates the activities of all the agencies (Police, County Council, RSPCA);
  - It undertakes a range of statutory duties, for example, regulation of caravan sites; and
  - It clears public areas throughout and after the Fair.
- Voluntary contributions to the hire of the bowling hut.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Cemeteries</b>				1
	<b>Expenditure</b>				
109994	Premises Related Expenses	126590	125730	126090	2
850	Supplies and Services	1110	1110	1130	
59857	Staff and Overheads	72200	63130	63750	
<u>170701</u>		<u>199900</u>	<u>189970</u>	<u>190970</u>	
	<b>Income</b>				
-114667	Fees and Charges	-104600	-115520	-115520	3
-300	Rents	-280	-280	-280	
-499	Contribution	-300	-300	-300	
<u>-115466</u>		<u>-105180</u>	<u>-116100</u>	<u>-116100</u>	
<u>55235</u>	Net Charge to Portfolio Summary	<u>94720</u>	<u>73870</u>	<u>74870</u>	

### Notes

1. This service provides the day-to-day running and maintenance of cemeteries in Penrith, Appleby, Alston, Nenthead and Garrigill. Over the last twelve months there have been 134 burials/interment of cremated remains at these cemeteries.
2. A major element of Premises Related Expenses is grounds maintenance, which is part of the Council's contracted services.
3. Increase in the number of interments.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Closed Churchyards and War Memorials</b>				1
	<b>Expenditure</b>				
21419	Premises Related Expenses	24230	24470	24330	2
3291	Staff and Overheads	3550	3600	3630	
<u>24710</u>	Net Charge to Portfolio Summary	<u>27780</u>	<u>28070</u>	<u>27960</u>	

#### Notes

1. This service provides grass cutting, leaf clearance and general maintenance of 13 closed churchyards and 11 war memorials in the district.
2. War memorials are included in the devolution of services to the Penrith Town Council.



## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Vehicle Parking (Off-Street) Expenditure</b>				1
23659	Agency and Contracted Services	27240	25070	25300	
104675	Premises Related Expenses	95060	92020	85620	
56019	Supplies and Services	47620	71160	47730	2
13915	Staff and Overheads	26760	18010	18180	
<u>198268</u>		<u>196680</u>	<u>206260</u>	<u>176830</u>	
	<b>Income</b>				
-290891	Car Parking Charges	-294570	-301310	-300810	
-1616	Rents and Lettings	-1520	-1440	-1680	
-79578	Other Contributions	0	0	0	3
<u>-372085</u>		<u>-296090</u>	<u>-302750</u>	<u>-302490</u>	
<u>-173817</u>	Net Charge to Portfolio Summary	<u>-99410</u>	<u>-96490</u>	<u>-125660</u>	

### Notes

1. This relates to the Council's own car parks. The Council has 8 car parks in Penrith, 2 in Appleby, 2 in Kirkby Stephen and 1 in Alston.
2. Increase in the 2017-2018 Revised Estimate due to backdated charges by the County Council for winter gritting in 2015-2016.
3. The 2016-2017 actual was a one-off refund of utility costs following a challenge to United Utilities. This has led to an ongoing saving in water rates.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Parks and Open Spaces Expenditure</b>				1
442947	Premises Related Expenses	291357	406300	293860	2, 3
3769	Supplies and Services	4550	4550	4590	
127779	Staff and Overheads	104340	104270	105290	
0	Grants and Contributions	0	18500	0	4
6022	Capital Charges	2130	2220	2220	
<u>580517</u>		<u>402377</u>	<u>535840</u>	<u>405960</u>	
	<b>Income</b>				
-22912	Fees and Charges	-22930	-22990	-22990	
-3923	Rents and Lettings	-4210	-3680	-3460	
-51694	Other Contributions	-80	-9330	-80	4
<u>-78529</u>		<u>-27220</u>	<u>-36000</u>	<u>-26530</u>	
<u>501988</u>	Net Charge to Portfolio Summary	<u>375157</u>	<u>499840</u>	<u>379430</u>	

### Notes

1. This service provides general operational management and day-to-day maintenance of various parks, open spaces and children's play areas throughout the district. The main parks are Castle Park and Coronation Gardens, Penrith, and Coronation Park, Appleby.
2. A major element of Premises Related Expenses is grounds maintenance, which is part of the Council's contracted services.
3. 2017-2018 includes a roll forward of £23,640 for the Castle Park Development Fund, a new bid to the Heritage Lottery Fund is expected to be submitted in February 2018. There is a roll forward of £64,000 to cover costs relating to the December 2015 floods, plus an increase of £5,200 for the devolution of Penrith seats, costs included the repair and renewal of 25 seats. In 2018-2019 a £4000 growth item has been agreed for play area equipment repairs relating to the devolution process.
4. £18,500 is a supplementary estimate agreed for the Frenchfield Stadium pitch refurbishment, 50% of this cost will be covered by a contribution in 2017-2018 from the Football Foundation Improvement fund.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Building Regulations Expenditure</b>				1
1800	Employee Expenses	0	0	0	
1911	Supplies and Services	2660	2840	2880	
285656	Staff and Overheads	313190	283520	298520	
+2495	Surplus(+) or Deficit (-)	+1370	+16990	+5500	2
<u>291862</u>		<u>317220</u>	<u>303350</u>	<u>306900</u>	
	<b>Income</b>				
-212363	Building Regulation Fees	-230000	-222000	-221200	3,4
<u>79499</u>	Net Charge to Portfolio Summary	<u>87220</u>	<u>81350</u>	<u>85700</u>	

### Notes

1. This heading covers the functions and procedures required by Building Regulations. It excludes work carried out by Building Control staff which is not associated with Building Regulations. During 2017-18 it is forecast that there will be some 650 Building Regulation applications.
2. As per the Government requirements, the Building Regulations service is divided between chargeable and non-chargeable activity. The non-chargeable element is met from the General Fund. The chargeable element is met from fee income. A surplus, or deficit, is made on chargeable work. At the financial year end, this is transferred to a reserve. The reserve account balance was £40,925 in surplus as at 1 April 2017. Additional costs taken on through increased staffing 0.54FTE Building Control Officer from 2 October 2017 approved at Council on 20 April 2017.
3. Building Control is regularly monitored to ensure the correct allocation split between chargeable and non-chargeable and to ensure that fee income covers the chargeable element.
4. Warranty Inspections on behalf of Local Authority Building Control, trial period October 2016 to September 2017. The additional source of income was anticipated to be £15,600 over 12 months. The trial was not as successful as intended and the Council is no longer involved.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Other Building Control Expenditure</b>				1
1013	Supplies and Services	3900	3900	3900	
36416	Staff and Overheads	36300	36620	38700	
<u>37429</u>		<u>40200</u>	<u>40520</u>	<u>42600</u>	
	<b>Income</b>				
-1013	Recharges	-3100	-3100	-3100	
<u>36416</u>	Net Charge to Portfolio Summary	<u>37100</u>	<u>37420</u>	<u>39500</u>	

#### Notes

- This heading includes functions performed by Building Control staff, which are not connected with Building Regulation applications. It includes the following:
  - Investigating and securing dangerous structures;
  - Control of demolition; and
  - General advice to the public and their agents on Building Control.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Environmental Enhancement and Conservation Expenditure</b>				1
34281	Supplies and Services	39060	32820	33270	2
5377	Staff and Overheads	5710	5970	5970	
<u>39658</u>	Net Charge to Portfolio Summary	<u>44770</u>	<u>38790</u>	<u>39240</u>	

#### Notes

1. This heading includes the following functions:
  - Tree Preservation Orders;
  - Designation of, and schemes for, the enhancement of Conservation Areas; and
  - Work in connection with buildings of architectural or historic interest, sites of special scientific or conservation interest, including advice to applicants.
2. Council 20 April 2017 approved a Conservation Officer, £6,000 Professional Fees budget was transferred from Supplies and Services to Employee Costs to fund the post.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Building Control Business Unit Expenditure</b>				1, 2
186706	Employees	218460	197750	214760	3
15316	Transport	16500	16500	16500	
5814	Supplies and Services	5870	5570	5660	
<u>207836</u>		<u>240830</u>	<u>219820</u>	<u>236920</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	5	0	5	
	As at 1 April 2018	5.54	0	5.54	

### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overhead (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads
- The Building Control Business Unit delivers a range of services, principally:
  - Ensuring buildings meet the standards set out in Building Regulations. These standards include requirements on health and safety, structural stability, fire safety, energy conservation and accessibility;
  - Dangerous structures; and
  - Management of the demolition of buildings.
- The Revised Estimate 2017-2018 and Original 2018-2019 includes the increase in Building Control Officers 0.54FTE effective from 2 October 2017 approved by Council on 20 April 2017. The additional costs to be met from the Building Control Surplus within the service budget.

## Budget 2018-2019

### Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Technical Services Business Unit Expenditure</b>				1, 2
679277	Employees	633410	634810	654730	
28305	Transport	25490	28600	29170	
11878	Supplies and Services	14240	15470	15550	
<u>719460</u>	Net Charge to Portfolio Summary	<u>673140</u>	<u>678880</u>	<u>699450</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	17.4	0	17.4	
	As at 1 April 2018	17.4	0	17.4	

### Notes

1. Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads
2. The Technical Services Business Unit delivers a range of services, principally:
  - A maintenance and repair service to all Council-owned properties;
  - Land management;
  - Facilities management;
  - Car parking;
  - Management of the service contracts (for example, street sweeping, refuse collection, and grounds maintenance);
  - Management of the recycling contracts;
  - Management of leisure and communities; and
  - Corporate Health and Safety.

## Budget 2018-2019

### Eden Development Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Summary of Revenue Estimates</b>					
<b>Services</b>					
362011	Development Control	380280	134670	370060	
325914	Local Plans and Policy	239240	206990	141390	
<u>687925</u>		<u>619520</u>	<u>341660</u>	<u>511450</u>	
<b>Business Units</b>					
0	Planning Policy	0	151510	172220	
783313	Planning Services	699520	596600	643990	
-783313	Less: Recharges to Services	-699520	-748110	-816210	
<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>	
<b>Memo Note: Change in Controllable Expenditure</b>					
687925	Total Net Expenditure (as above)	619520	341660	511450	
-1047886	Less: Staff Overheads	-938890	-957160	-1001680	
0	Capital Charges	0	0	0	
783313	Add: Internal Recharges	699520	748110	816210	
<u>423352</u>	<u>Net Controllable Expenditure</u>	<u>380150</u>	<u>132610</u>	<u>325980</u>	



## Budget 2018-2019

### Eden Development Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Development Control and Enforcement Expenditure</b>				1
27195	Supplies and Services	55740	68750	35420	2, 3
858496	Staff and Overheads	723440	776320	819040	4
<u>885691</u>		<u>779180</u>	<u>845070</u>	<u>854460</u>	
	<b>Income</b>				
-15108	Recoverable Charges	-800	-15900	-15900	3
-508572	Planning Application Fees	-398100	-694500	-468500	6
<u>-523680</u>		<u>-398900</u>	<u>-710400</u>	<u>-484400</u>	
<u>362011</u>	Net Charge to Portfolio Summary	<u>380280</u>	<u>134670</u>	<u>370060</u>	

#### Notes

1. This heading covers the handling of all applications made under Town and Country Planning legislation and commenting on applications and proposals on which the Council is consulted by another authority. It also includes handling enquiries from developers, consultants and residents in advance of submission of applications. Also covered is the investigation of breaches of planning control, taking enforcement action and handling planning appeals. During 2017-2018, it is forecast that there will be around 1,094 planning applications and 344 pre-planning applications
2. Executive, 24 January 2017, approved a £35,500 increase to the Original Estimate 2017-2018 legal cost in connection with solar farm appeals.
3. The Revised 2017-2018 and Original 2018-2019 include £15,000 expenditure and income in respect of enforcement action.
4. Revised 2017-2018 and Original 2018-2019 incorporate the additional staffing costs following the restructure of the Department approved at the Human Resources and Appeals Committee on 22 March 2017.
6. Revised 2017-2018 takes into account a number of high value claims received, more than anticipated when the Original 2018-2019 was calculated. The proposed increase in Planning Fees (ref CD15/17; Council 9 March 2017) has not been determined by the Department for Communities and Local Government, but the estimate includes the fees being implemented from January 2018.

## Budget 2017-2018

### Eden Development Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Local Plans and Policy Expenditure</b>				1
10427	Employees	25000	0	0	2
136664	Supplies and Services	38790	86650	33750	3, 4
189390	Staff and Overheads	215450	180840	182640	
<u>336481</u>		<u>279240</u>	<u>267490</u>	<u>216390</u>	
	<b>Income</b>				
-10567	Government Grant	-40000	-60500	-75000	5
<u>325914</u>	Net Charge to Portfolio Summary	<u>239240</u>	<u>206990</u>	<u>141390</u>	

#### Notes

- This heading includes:
  - Preparation and review of statutory development plans;
  - Preparation of general policy statements and guidance which is intended to set out planning policy for the areas;
  - Implementation of the Eden Local Plan;
  - Supporting communities with Neighbourhood Planning.
- Original 2017-2018 Employee costs relate to the Temporary Neighbourhood Planning Officer post that was not refilled when the previous employee left.
- The Eden Local Plan, formerly known as the Local Development Framework, was submitted to the Secretary of State on 18 December 2015. Following the submission there has been a Public Inquiry. The Planning Inspector required a number of consultations, over and above what had originally been estimated. The Revised 2017-2018 reflects the extra requirements. The Original 2018-2019 is required for ongoing reviews of the Plan following publication.
- Revised 2017-2018 includes a Supplementary Estimate of £45,000 for the Penrith Vision Master Plan, approved at Executive on 3 October 2017.
- Government Grants:

	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19
Neighbourhood Planning	40000	0	40000
Self and Custom Build	0	50850	30000
Brownfield Sites	0	9650	5000
	<u>40000</u>	<u>60500</u>	<u>75000</u>

## Budget 2017-2018

### Eden Development Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Planning Policy Business Unit Expenditure</b>				1,2,3
0	Employees	0	147050	167690	
0	Transport	0	1600	1600	
0	Supplies and Services	0	2860	2930	
0		0	151510	172220	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	4.59		4.59	
	As at 1 April 2018	4.59		4.59	

#### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overhead (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Planning Policy Business Unit delivers a range of services, principally:
  - Producing and maintaining the Eden Local Plan; and
  - Neighbourhood Planning.
- New Business Unit created following Planning Services' restructure, approved by the Human Resources and Appeals Committee on 22 March 2017.

## Budget 2017-2018

### Eden Development Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Planning Services Business Unit Expenditure</b>				1, 2
757530	Employees	672230	573250	620860	3
11948	Transport	13000	11000	11000	3
13835	Supplies and Services	14290	12350	12130	
<u>783313</u>		<u>699520</u>	<u>596600</u>	<u>643990</u>	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	19.53	2.86	22.39	4
	As at 1 April 2018	19.53	2.86	22.39	

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overhead (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- The Planning Services Business Unit delivers a range of services, principally:
  - Consulting with stakeholders and other interested parties and negotiating with developers and other professionals, such as surveyors and architects;
  - Assessing planning applications and enforcing and monitoring outcomes as necessary;
  - Developing creative and original planning solutions to satisfy all parties; and
  - Attending and presenting at Planning Committee and appeals at Public Inquiries.
- Following a restructure of Planning Services, approved by the Human Resources and Appeals Committee on 22 March 201, a new Business Unit for Planning Policy has been created. Revised 2017-18 and Original 2018-19 reflect this change.
- The 2.86 temporary posts relate to 1 Planning and Building Control Support Assistant, 1 Systems Support Officer and 0.86 Planning and Enforcement Technician.

# Budget 2018-2019

## Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Summary of Estimates</b>					
<b>Expenditure</b>					
19302	Renovation Grants	-64580	150800	-92860	
187752	Homelessness	209040	175750	228940	
235856	Housing Delivery	202750	247900	216720	
57972	Housing Standards	65820	57440	62540	
13363	Pest Control	13690	14250	14280	
118117	Community Wardens	135330	134860	137660	
12688	Health and Safety	15860	13000	13510	
136465	Pollution Control	135540	128730	130210	
24168	Investigation of Nuisances	35450	28200	29520	
292940	Food Safety	277020	263680	273220	
27806	Other Environmental Health	38380	28730	29060	
18509	Water Sampling	30980	1150	12620	
6032	Animal Health Licensing	5980	3550	3850	
1150970	Net Charge to General Fund Summary	1101260	1248040	1059270	
<b>Business Units</b>					
894377	Environmental Services	957910	870330	950510	
-894377	Less Recharges to Services	-957910	-870330	-950510	
0		0	0	0	
<b>Memo Note: Change in Controllable</b>					
<b>Expenditure</b>					
1150970	Total Net Expenditure (as above)	1101260	1248040	1059270	
-990884	Less: Staff and Overheads	-1008390	-943080	-1015330	
+9015	Capital Charges	+122850	-86200	+157800	
894377	Add: Internal Recharges	957910	870330	950510	
1063478	Net Controllable Expenditure	1173630	1089090	1152250	

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Payment of Renovation Grant</b>				1
	<b>Expenditure</b>				
7432	Supplies and Services	0	12390	0	2
45210	Staff and Overheads	59810	64800	65440	
363835	Capital Charges	250000	494000	250000	3
<u>416477</u>		<u>309810</u>	<u>571190</u>	<u>315440</u>	
	<b>Income</b>				
-6295	Other Contributions	0	0	0	2
-18030	Repayment of Grant	0	0	0	4
0	Better Care Fund	0	-12390	0	2
0	Charges for Services	-1540	-200	-500	5
-372850	Capital Grants	-372850	-407800	-407800	3
<u>-397175</u>		<u>-374390</u>	<u>-420390</u>	<u>-408300</u>	
<u>19302</u>	Net Charge to Portfolio Summary	<u>-64580</u>	<u>150800</u>	<u>-92860</u>	

#### Notes

- The Council provides both discretionary and mandatory (Disabled Facilities) grants to help those on low incomes to enhance their property. The expenditure on these grants is shown in the Capital Programme. The budget deals with the revenue consequences of the capital spending.  
The current Discretionary Grants Policy allows the Portfolio Holder to allocate funding for grants for:
  - Decent Homes Assistance;
  - Empty Properties;
  - Energy Efficiency; and
  - Accredited Landlords.
- Revised 2017-2018, £12,390, is support of a Case Worker employed by Impact Housing Association to assist applicants, extended to 31 March 2018; extension of the scheme is funded from the Better Care Fund.
- Capital charges are notional and have no effect on Council Tax. The charge for this service recognises the net capital cost of Renovation Grants. They are chargeable under accounting practice to ensure the full cost of service provision is recognised. An entry in 'Accounting Adjustments' in the overall budget summary neutralises the cost to revenue. Charges in 2016-2017, 2017-2018 and 2018-2019 vary because of the procedure introduced in 2015-2016 for inclusion of discretionary grants in the Council's Capital Programme. These can cause a significant variation in the resulting net charge. Details are:

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19
£		£	£	£
363835	Notional Charge for Capital Expenditure	250000	494000	250000
-372850	Notional Income for Grant Receivable	-372850	-407800	-407800
<u>-9015</u>	Net	<u>-122850</u>	<u>86200</u>	<u>-157800</u>

- Grants repaid which are individually less than the capital threshold of £10,000.
- Administration fee income relating to Empty Property Interest Free Loans.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016- 17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Homelessness Expenditure</b>				1
202845	Supplies and Services	193680	285510	322530	2,3,4,5,6
39462	Staff and Overheads	31720	36750	40110	
<u>242307</u>		<u>225400</u>	<u>322260</u>	<u>362640</u>	
	<b>Income</b>				
-19605	Recoverable Charges (Homelessness)	-16360	-13000	0	5
-34950	Government Grants	0	-133510	-133700	2,3,4
<u>-54555</u>		<u>-16360</u>	<u>-146510</u>	<u>-133700</u>	
<u>187752</u>	Net Charge to Portfolio Summary	<u>209040</u>	<u>175750</u>	<u>228940</u>	

#### Notes

1. This budget heading also includes emergency accommodation, legal and court costs, the Homelessness and Housing Advice Agency Agreement, law centre costs and support to an independent living scheme.
2. Support for Homelessness Prevention is part of the Central Government funding regime. In addition to this funding from the Government the Council will also receive a Flexible Homeless Support Service Grant of £40,000 in 2017-2018 and 2018-2019. A contribution from the New Burdens Fund of £6,085 in 2017-2018 and £5,574 in 2018-2019. Both of these additional provisions are to be ring-fenced for Homelessness. Additional costs to the provision of the Homelessness service have been included within Supplies and Services.
3. The Revised Estimate 2017-2018 and Original 2018-2019 includes a contribution from the Government of £35,000 and £35,700 respectively towards delivering a Domestic Abuse service. The matching costs in providing this service are included within Supplies and Services.
4. The Revised Estimate 2017-2018 and Original 2018-2019 includes a contribution from Cumbria County Council of £52,420 for the delivery of Short Term Accommodation to the Vulnerable. The matching costs in providing this service are included within Supplies and Services.
5. From 2018-2019, Housing Benefit will not be paid direct to the Council.
6. Executive 12 December 2017 approved additional £36,830, to assist with the implementation of the Homelessness Contract.

# Budget 2018-2019

## Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Housing Delivery Expenditure</b>				1
1000	Community Alarms Grant	1000	1000	1000	
15760	Affordable Housing Fund – Developer Contributions	10000	120000	40000	2
0	Eden Independent Living	0	27650	27650	3
24545	Heat Network	0	118000	0	4
3058	Housing Enabling	3260	3540	3610	
10781	Mortgage Indemnity Grants	0	0	0	
211285	Staff and Overheads	200340	175860	212610	
<u>266429</u>		<u>214600</u>	<u>446050</u>	<u>284870</u>	
	<b>Income</b>				
-15760	Affordable Housing Fund – Developer Contributions	-10000	-120000	-40000	2
0	Better Care Fund	0	-27650	-27650	3
-2276	Government Grant	0	-50000	0	4
-1756	Licences	-1850	-500	-500	5
-10781	Other Contributions	0	0	0	
<u>-30573</u>		<u>-11850</u>	<u>-198150</u>	<u>-68150</u>	
<u>235856</u>	Net Charge to Portfolio Summary	<u>202750</u>	<u>247900</u>	<u>216720</u>	

### Notes

- Housing Delivery covers a range of housing-related services. The main ones are economic viability assessments, a software licence, a Northern Housing Consortium subscription and valuation charges. Other services are explained in the specific notes below.
- Scheme of developer contributions from small developments. The Revised 2017-2018 budgets incorporate an exercise carried out to collect outstanding unilateral planning obligations. This will be transferred to the Affordable Housing Fund. The criteria of this scheme are changing, and anticipated not to generate as much income in future.
- Eden Independent Living is funded from Better Care Fund, and assists people to live safely in their own homes. It has assisted grants to Eden Rehabilitation Service, £13,800 and Handyman Service, £13,850.
- Revised 2017-2018 includes a £118,000 roll forward from 2016-2017 for the Heat Network Funding project, with £50,000 in match funding from the Government.
- Mobile Homes Licences has transferred from Other Environmental Health Service, as this function is more related to housing.



## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Housing Standards</b>				1
	<b>Expenditure</b>				
2853	Supplies and Services	2180	2940	2630	2, 3
55955	Staff and Overheads	64140	55760	61310	
<u>58808</u>		<u>66320</u>	<u>58700</u>	<u>63940</u>	
	<b>Income</b>				
-836	Government Grant	0	-760	0	3
0	Licences	-500	-500	-500	4
0	Accommodation Certificates	0	0	-900	5
<u>-836</u>		<u>-500</u>	<u>-1260</u>	<u>-1400</u>	
<u>57972</u>	Net Charge to Portfolio Summary	<u>65820</u>	<u>-57440</u>	<u>62540</u>	

#### Notes

1. Housing Standards covers private rented housing, such as Houses in Multiple Occupation licensing, affordable warmth and the National Landlords' Association.
2. Architect's fees and specialist surveys, subscriptions.
3. Government Grant – Letting Agents Redress, an equivalent expenditure provision included.
4. Houses in Multiple Occupation licence fees.
5. Health and Housing Portfolio approved 17 November 2017 a new source of income in charging for Accommodation Certificates for persons making an application to migrate to the UK and to reside within Eden District.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Pest Control</b>				1
	<b>Expenditure</b>				
10399	Supplies and Services	10400	10700	10700	
2964	Staff and Overheads	3290	3550	3580	
<u>13363</u>	Net Charge to Portfolio Summary	<u>13690</u>	<u>14250</u>	<u>14280</u>	

#### Notes

1. This service is provided by Rentokil for the Council and deals with the eradication of any pests, for example, rodents.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Community Wardens Expenditure</b>				1
11040	Agency and Contracted Services	13950	12550	12550	
9710	Transport Related Expenses	12850	10180	10540	
2900	Supplies and Services	8390	7190	8560	2
97600	Staff and Overheads	103640	108840	109910	
<u>121250</u>		<u>138830</u>	<u>138760</u>	<u>141560</u>	
	<b>Income</b>				
-2314	Fines	-1300	-2200	-2200	3
-819	Recoverable Charges	-2200	-1700	-1700	4
<u>-3133</u>		<u>-3500</u>	<u>-3900</u>	<u>-3900</u>	
<u>118117</u>	Net Charge to Portfolio Summary	<u>135330</u>	<u>134860</u>	<u>137660</u>	

### Notes

1. Community Wardens undertake a range of services, including:
  - picking up and housing stray dogs;
  - prevention of dog fouling;
  - prevention of littering; and
  - prevention of fly tipping.
2. Includes kennelling, vets' fees and micro-chipping.
3. Fines for littering and dog fouling.
4. Recovery of costs from stray dog owners for kennelling and other related services.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Health and Safety Expenditure</b>				1
30	Supplies and Services	450	70	460	
12658	Staff and Overheads	15410	12930	13050	
<u>12688</u>	Net Charge to Portfolio Summary	<u>15860</u>	<u>13000</u>	<u>13510</u>	

#### Notes

1. The Council has a range of duties in relation to Health and Safety. Its main duties are to prevent accidents and ill health in the work place by:
  - Inspection of work places to make sure that risks are effectively managed;
  - Providing guidance and advice to businesses and members of the public;
  - Investigating accidents, dangerous occurrences and occupational health;
  - Investigating complaints about working conditions or work practices; and
  - Promoting awareness and knowledge of safety issues.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Pollution Control Expenditure</b>				1
4388	Supplies and Services	7580	7580	7730	
143717	Staff and Overheads	141260	134450	135780	
<u>148105</u>		<u>148840</u>	<u>142030</u>	<u>143510</u>	
	<b>Income</b>				
-11640	Charges for Services	-13300	-13300	-13300	
<u>136465</u>	Net Charge to Portfolio Summary	<u>135540</u>	<u>128730</u>	<u>130210</u>	

#### Notes

1. These budgets allow for the monitoring of air and noise pollution and dealing with complaints.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Investigation of Nuisances Expenditure</b>				1
338	Premises Related Expenses	1600	2000	1630	
1251	Supplies and Services	1460	1360	1490	
30284	Staff and Overheads	33490	27240	27500	
31873		36550	30600	30620	
	<b>Income</b>				
0	Recoverable Charges	-1000	-2000	-1000	
-7705	Registration Fees	-100	-400	-100	2
-7705		-1100	-2400	-1100	
24168	Net Charge to Portfolio Summary	35450	28200	29520	

#### Notes

- This relates to investigating complaints by the public and is for emergency expenditure, some of which can be recharged. Examples are:
  - Blocked private drainage;
  - Odour hotline;
  - Neighbour disputes; and
  - Scrap Metal Act.
- The 2016-2017 Actual relates to three-yearly licence fees for the Scrap Metal Act 2013.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Food Safety Expenditure</b>				1
3511	Supplies and Services	7210	5310	7380	
289429	Staff and Overheads	269810	258370	265840	
<u>292940</u>		<u>277020</u>	<u>263680</u>	<u>273220</u>	

#### Notes

1. These budgets allow for the monitoring of some 1,082 food establishments in Eden.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Other Environmental Health Expenditure</b>				
2774	Supplies and Services	4570	4130	4210	1
25032	Staff and Overheads	36200	26990	27240	
<u>27806</u>		<u>40770</u>	<u>31120</u>	<u>31450</u>	
	<b>Income</b>				
0	Fees and Charges	-2390	-2390	-2390	
<u>27806</u>	Net Charge to Portfolio Summary	<u>38380</u>	<u>28730</u>	<u>29060</u>	

#### Notes

1. This budget covers caravan control, infectious disease control and burial of the destitute, all of which are small budgets.



## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Water Sampling</b>				
	<b>Expenditure</b>				
6071	Supplies and Services	5560	5560	5670	1
28109	Staff and Overheads	40420	30590	45950	
<u>34180</u>		<u>45980</u>	<u>36150</u>	<u>51620</u>	
	<b>Income</b>				
-15671	Fees and Charges	-15000	-35000	-39000	2
<u>18509</u>	Net Charge to Portfolio Summary	<u>30980</u>	<u>1150</u>	<u>12620</u>	

#### Notes

1. This covers the testing and safety of some 80 commercial water supplies and 40 shared private water supplies.
2. The additional income relates to water sampling of an extra 190 properties. The regulations were revised in 2016 whereby the Council is required to risk assess and sample the extra properties. An additional member of staff has been employed to enable this to happen.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Animal Health Licensing Expenditure</b>				1
2209	Supplies and Services	1820	2210	2250	
9179	Staff and Overheads	8860	6950	7010	
<u>11388</u>		<u>10680</u>	<u>9160</u>	<u>9260</u>	
	<b>Income</b>				
-5356	Fees and Charges	-4700	-5610	-5410	
<u>6032</u>	Net Charge to Portfolio Summary	<u>5980</u>	<u>3550</u>	<u>3850</u>	

#### Notes

1. Licensing of various animal-related establishments, such as riding schools and kennels.

## Budget 2018-2019

### Housing and Health Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Environmental Services Business Unit</b>				1, 2
	<b>Expenditure</b>				
878401	Employees	899570	854470	933850	3
26275	Transport	28280	27000	27540	
26986	Supplies and Services	30060	29640	29900	
931662	Net Charge to Portfolio Summary	957910	911110	991290	
	<b>Income</b>				
-37285	Other Grants and Contributions	0	-40780	-40780	4
894377		957910	870330	950510	
	<b>Staff Numbers</b>	<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
	As at 1 September 2017	22.62	0	22.62	
	As at 1 April 2018	24.62	1	25.62	

### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units, or services: such costs are shown as Staff and Overheads.
- The Environmental Services Business Unit delivers a range of services, principally comprising:
  - Environmental Protection;
  - Community Wardens;
  - Food Safety;
  - Health and Safety; and
  - Housing.
- The increase in Employee expenses relates to new members of staff in Housing, as previously agreed, and also in Environmental Protection regarding the legislation for increased water sampling.
- Use of Better Care Funding to fund staff costs. This was agreed in 2016-2017. It was not included in the 2017-2018 original budget, but has been included in subsequent budgets.

## Budget 2018-2019

### Communities Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Summary of Revenue Estimates</b>					
<b>Services</b>					
127661	Arts and Leisure	121130	124770	156080	
43227	Community Safety and Community Legal Services	52461	58311	43760	
401830	Community Development and Engagement	319430	384270	354380	
477384	Eden Leisure Centre and Appleby Swimming Pool	506760	509480	467210	
<u>1050102</u>	Net Charge to General Fund Summary	<u>999781</u>	<u>1076831</u>	<u>1021430</u>	
<b>Memo Note: Change in Controllable Expenditure</b>					
1050102	Total Net Expenditure (as above)	999781	1076831	1021430	
-340447	Less: Staff and Overheads	-250280	-324580	-327820	
-234177	Capital Charges	-237460	-235440	-235440	
-4050	Internal Recharges	-4050	-4050	-4050	
<u>471428</u>	Net Controllable Expenditure	<u>507991</u>	<u>512761</u>	<u>454120</u>	

## Budget 2018-2019

### Communities Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Arts and Leisure Expenditure</b>				1
51469	Supplies and Services	44290	41650	42480	
31921	Revenue Support	34240	34240	64240	2
44271	Staff and Overheads	42600	48880	49360	
<u>127661</u>	<b>Net Charge to Portfolio Summary</b>	<u>121130</u>	<u>124770</u>	<u>156080</u>	

#### Notes

- This service covers arts, summer sports and sports development: working with the local communities to help increase participation and improve standards in sport and active recreation; enabling everyone in Eden to enjoy sport and physical activity. The Council provides funding to Eden Arts to promote, support, and give advice on arts and cultural activity in the area.

2. Revenue Support	Original Estimate 2017-18 £	Estimates 2018-19 £
Leisure Fund	4240	4240
Eden Arts Trust*	20000	20000
Rural Pools**	10000	10000
District Wide Events	0	25000
Arts Support Fund	0	5000
	<u>34240</u>	<u>64240</u>

\* Growth item agreed for a 4 year plan from 2018-2022

\*\* Rural pools which benefit are Askham, Greystoke, Hunsonby, Kirkby Stephen, Lazonby and Shap.

District Wide Events and Arts Support Fund are both growth items agreed to provide support and funding for Arts organisations and Signature events over a 4 year period from April 2018 to March 2022

## Budget 2018-2019

### Communities Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Community Safety and Community Legal Services</b>				
	<b>Expenditure</b>				
0	Revenue Support	14681	14681	0	1
29230	Supplies and Services	29230	30320	30320	2
13997	Staff and Overheads	8550	13310	13440	
<u>43227</u>	Net Charge to Portfolio Summary	<u>52461</u>	<u>58311</u>	<u>43760</u>	

#### Notes

1. Non-recurring growth item agreed in 2017-2018 of £14,681 to support the Cumbria Law Centre.
2. This is made up of an annual grant to Citizens' Advice Carlisle and Eden (CACE) of £20,050. It also includes the provision of rent-free accommodation (evaluated at £10,270) for CACE. During 2016-2017, CACE in Eden dealt with some 1,123 enquiries, which involved over 3,810 separate issues, with the main problem areas being benefits, debt, employment and housing.

## Budget 2018-2019

### Communities Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Community Development and Engagement</b>				1
	<b>Expenditure</b>				
8012	Premises Related Expenses	9150	9200	9320	
41145	Revenue Support	35150	57150	24930	2
37408	Supplies and Services	18280	18320	18590	3
205868	Staff and Overheads	149240	190780	192720	
110000	Contribution to Community Fund	110000	110000	110000	4
4050	Recharge of Costs from Tourist Information Centres	4050	4050	4050	
<u>406483</u>		<u>325870</u>	<u>389500</u>	<u>359610</u>	
	<b>Income</b>				
-947	Fees and Charges	-2580	-1520	-1520	
-3706	Other Contributions	-3860	-3710	-3710	
<u>-4653</u>		<u>-6440</u>	<u>-5230</u>	<u>-5230</u>	
<u>401830</u>	Net Charge to Portfolio Summary	<u>319430</u>	<u>384270</u>	<u>354380</u>	

#### Notes

1. This service supports the development of community initiatives and projects and includes the cost of Council Centres at Alston.
2. Includes £3,000 core funding to Cumbria Association of Local Councils. In 2017-2018, the figure includes an additional £26,000 (£6,000 additional funding and £20,000 for the purchase of projectors for local Councils to assist them in viewing planning documents).  
£10,000 for Village Hall grants has been removed. This now forms part of the Community Fund.  
£20,000 non-recurring growth item which ran for three years from 2015-2016 is a contribution to the Police and Crime Commissioner for a new Sexual Assault Referral Centre. This has been agreed as a recurring growth item in 2018-2019
3. Council agreed a roll forward of funds for the Tour of Britain cycle race following the success of the 2015 event. There was no stage in Eden in 2017-2018, and the budget has been removed.
4. Non-recurring growth item of £110,000 agreed in 2016-2017 and 2017-2018 for the Community Development Fund. In 2018-2019 it has been agreed as a recurring growth item to continue to provide valuable funding toward Community projects.

## Budget 2018-2019

### Communities Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Eden Leisure Centre and Appleby Swimming Pool</b>				1
	<b>Expenditure</b>				
130196	Agency and Contracted Services	136230	122260	123670	
50759	Premises Related Expenses	101560	102100	57540	2
12046	Supplies and Services	9030	9030	9220	
76309	Staff and Overheads	49890	71610	72300	
234177	Capital Charges	237460	235440	235440	
<u>503487</u>		<u>534170</u>	<u>540440</u>	<u>498170</u>	
	<b>Income</b>				
-19241	Fees and Charges	-15910	-15960	-15960	
-6862	Other Income	-11500	-15000	-15000	3
<u>-26103</u>		<u>-27410</u>	<u>-30960</u>	<u>-30960</u>	
<u>477384</u>	Net Charge to Portfolio Summary	<u>506760</u>	<u>509480</u>	<u>467210</u>	

#### Notes

1. This service covers both Penrith and Appleby Leisure Centres and also the sports facilities at Frenchfield.
2. The Growth Item included in 2017-2018 for £45,000 is to provide a man-safe system to allow access to the roof areas of both Appleby and Penrith Leisure Centres in order to carry out maintenance works.
3. Income generated by the solar panels recently installed at Penrith Leisure Centre is expected to increase.



## Budget 2018-2019

### Commercial Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Summary of Revenue Estimates</b>					
<b>Services</b>					
224324	Economic Development and Promotion	403010	425470	443500	
12696	Markets	11320	14920	17860	
154100	Tourism Promotion	125200	149950	147340	
79590	Tourist Information Centres	83020	83590	84540	
106674	Town Centres	100610	102710	102190	
69155	Museum	80060	87240	88140	
646539	Net Charge to General Fund Summary	803220	863880	883570	
<b>Business Units</b>					
275655	Commercial Services	287640	281050	290680	
-275655	Less: Recharge to Services	-287640	-281050	-290680	
0		0	0	0	
<b>Memo Note: Change in Controllable Expenditure</b>					
646539	Total Net Expenditure (as above)	803220	863880	883570	
-336608	Less: Staff and Overheads	-299210	-308690	-321730	
-82495	Capital Charges	-86380	-97150	-97150	
276085	Add: Internal Recharges	288070	281480	291110	
503521	Net Controllable Expenditure	705700	739520	755800	

**Budget 2018-2019**  
**Commercial Services Portfolio**

<b>Actual</b>	<b>Service</b>	<b>Original</b>	<b>Revised</b>	<b>Estimates</b>	<b>Notes</b>
<b>2016-17</b>		<b>Estimate</b>	<b>Estimate</b>	<b>2018-19</b>	
		<b>2017-18</b>	<b>2017-18</b>		
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>	
<b>Economic Development and Promotion</b>					<b>1</b>
<b>Expenditure</b>					
113519	Supplies and Services	250750	347230	323810	2,3,4,5,6,7
60924	Staff and Overheads	72010	51960	62470	
76366	Capital Charges	80250	91020	91020	
<u>250809</u>		<u>403010</u>	<u>490210</u>	<u>477300</u>	
<b>Income</b>					
0	Fees and Charges	0	-1500	0	6
-26485	Government Grant	0	-13230	0	3
0	Other Contributions	0	-50010	-33800	7
<u>-26485</u>		<u>0</u>	<u>-64740</u>	<u>-33800</u>	
<u>224324</u>	<b>Net Charge to Portfolio Summary</b>	<u>403010</u>	<u>425470</u>	<u>443500</u>	

**Notes**

- This heading provides for economic development schemes and projects across the district, including the Apprenticeship Scheme, the Food and Farming Local Development Order, Employment Sites and promotion of the Invest in Eden Scheme.
- The Estimates 2018-2019 include £42,800 for the road adoption on Eden Business Park and Hartness Road, payable to Cumbria County Council; this had been rolled forward from 2014-2015.
- The Revised Estimate 2017-2018 includes £13,230, not committed from the £50,000 received in 2015-2016 from DEFRA (Department for Environment, Food and Rural Affairs) to participate in a pilot Local Development Order Scheme for the 'Food and Farming Enterprise Zone'.
- Additional one-off expenditure in 2014-2015 of £464,000 has been allocated to Economic Development and Promotion Services. This represents the excess of the Revised Estimate for the Business Rates Retention Scheme income over the Original Estimate: this was agreed by Council when the 2013-2014 budget was agreed in February 2013. An additional £90,000 was agreed by Executive on 5 July 2016, to a total of £554,000. Spend and commitments have been approved against this budget and span over several financial years:

<b>Actual</b>	<b>Revised</b>	<b>Original</b>	<b>Total</b>
<b>2014-17</b>	<b>2017-18</b>	<b>2019-20</b>	
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
386,050	96,370	71,580	554,000

- Non-Recurring Growth:

	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Promotional Activity	19,840	80,000	0
Consultancy Support	55,000	0	0
Credit Union Support	5,000	5,000	0
	<u>79,840</u>	<u>85,000</u>	<u>0</u>

- The Revised Estimate 2017-2018 includes expenditure of £4,000 and income of £1,500 in respect of the Kirkby Stephen Business Training Scheme.
- Historic England has approved grants to two major schemes within the District:

	<b>High Mill, Alston</b>			<b>Appleby Heritage Action Zone</b>		
	<b>Actual</b>	<b>2017-18</b>	<b>Total</b>	<b>Revised</b>	<b>2018-19</b>	<b>Total</b>
	<b>2016-17</b>			<b>2017-18</b>		
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Scheme Costs	8,170	40,060	48,230	21,780	64,800	86,580
Contributions:						
Historic England	0	-16,730	-16,730	-21,780	-33,800	-55,580
Alston Moor Partnership	0	-11,500	-11,500	0	0	0
	<u>8,170</u>	<u>11,830</u>	<u>20,000</u>	<u>0</u>	<u>31,000</u>	<u>31,000</u>

## Budget 2018-2019

### Commercial Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Markets</b>				1,2
	<b>Expenditure</b>				
4102	Premises Related Expenses	5930	8080	8110	3
11557	Supplies and Services	7760	7760	7920	
2346	Staff and Overheads	2480	2430	2430	
<u>18005</u>		<u>16170</u>	<u>18270</u>	<u>18460</u>	
	<b>Income</b>				
5309	Fees and Charges	-4850	-3350	-600	3,4
<u>12696</u>	Net Charge to Portfolio Summary	<u>11320</u>	<u>14920</u>	<u>17860</u>	

#### Notes

1. This includes provision for producers' markets in Penrith and street markets in Appleby and Penrith.
2. Cornmarket is included within the devolution process to Penrith Town Council. Penrith Street Market is held on Cornmarket and the income will be the responsibility of the Town Council. The Original 2018-2019 Fees and Charges reflects this change.
3. The Revised Estimate 2017-2018 and Original Estimate 2018-2019 includes planned maintenance work on Cornmarket.
4. Revised 2017-2018 Penrith and Appleby Street Market Income has decreased. Original 2018-2019 Appleby Street Market will be transferred to Appleby Town Council and the Town Council will be responsible for the income.

## Budget 2018-2019

### Commercial Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Tourism Promotion Expenditure</b>				1
36040	Supplies and Services	46790	69420	48320	2
119152	Staff and Overheads	79710	99330	100320	
<u>155192</u>		<u>126500</u>	<u>168750</u>	<u>148640</u>	
	<b>Income</b>				
0	Other Contributions	0	-15000	0	2
-1092	Recoverable Charges	-1300	-3800	-1300	2
<u>-1092</u>		<u>-1300</u>	<u>-18800</u>	<u>-1300</u>	
<u>154100</u>	Net Charge to Portfolio Summary	<u>125200</u>	<u>149950</u>	<u>147340</u>	

#### Notes

1. This represents the promotion of tourism within Eden District through a variety of marketing and promotional activities. During 2016, Eden attracted 4.77 million visitors (visitor numbers up 3% on 2015), with £309.41m being generated within the local economy through visitor and tourism expenditure (an increase of 3% on 2015). During 2016, tourism accounted for 4,283 Full Time Equivalent jobs in Eden (up 0.9% on 2015).
2. Revised 2017-2018 Supplies and Services includes £22,500 and Other Contributions includes £15,000 funding from Historic England in respect of the Heritage Tourism and Visitor Economy in Eden Project. There will also be £2,500 of advertising income, shown in Recoverable Charges.

## Budget 2018-2019

### Commercial Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Tourist Information Centres Expenditure</b>				1
11936	Premises Related Expenses	12990	13190	13460	
1312	Supplies and Services	1820	1820	1850	
12500	Contributions to Other TICs	12500	12500	12500	2
62588	Staff and Overheads	65310	65630	66280	
4249	Capital Charges	4250	4250	4250	
<u>92585</u>		<u>96870</u>	<u>97390</u>	<u>98340</u>	
	<b>Income</b>				
-6500	Rent	-6500	-6500	-6500	2
-4298	Fees and Charges	-5150	-5100	-5100	
-167	External Recharges	-170	-170	-170	
-2030	Recharge to Other Services: Museum	-2030	-2030	-2030	3
<u>-12995</u>		<u>-13850</u>	<u>-13800</u>	<u>-13800</u>	
<u>79590</u>	Net Charge to Portfolio Summary	<u>83020</u>	<u>85390</u>	<u>84540</u>	

### Notes

1. This represents the running of Penrith Tourist Information services and contributions to Appleby and Kirkby Stephen Tourist Information Centres.
2. Contributions to support the running of Appleby Tourist Information Centre: £6,000 and Kirkby Stephen Tourist Information Centre to cover rent payable: £6,500 to 2018-2019 and then on a decommissioning scale until 2021-2022.
3. The 'Recharge to Other Services' reflects the services provided by the Tourist Information Centres to the Museum and Information Centres.

## Budget 2018-2019

### Commercial Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Town Centres</b>				1
	<b>Expenditure</b>				
55690	Supplies and Services	54680	54680	53680	2, 3
50984	Staff and Overheads	45930	48030	48510	
<u>106674</u>	Net Charge to Portfolio Summary	<u>100610</u>	<u>102710</u>	<u>102190</u>	

#### Notes

- The Town Centre Service provides advice and support on projects of economic, social and environmental benefit in the District's towns. These are progressed through partnership working with town-based and community groups.
- Made up as follows:

	Original Estimate 2017-18 £	Revised Estimate 2017-18 £	Estimates 2018-19 £
Action Communities in Cumbria: SLA*	16250	16250	16250
Cumbria Voluntary Service (Eden)	4720	4720	4720
Appleby Heritage Centre**	9710	9710	9710
Signature Events***	24000	24000	23000
	<u>54680</u>	<u>54680</u>	<u>53680</u>

\* Previously known as Voluntary Action Cumbria

\*\* Covers 75% of rent paid to the Council

\*\*\* Non-Recurring Growth until 2018-2019

## Budget 2018-2019

### Commercial Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
	<b>Museum</b>				1
	<b>Expenditure</b>				
13741	Premises Related Expenses	27140	27230	27430	2
11074	Supplies and Services	17800	45350	16640	3
40614	Staff and Overheads	33770	41310	41720	
2460	Recharges from Tourist Information Centres	2460	2460	2460	
1880	Capital Charges	1880	1880	1880	
<u>69769</u>		<u>83050</u>	<u>118230</u>	<u>90130</u>	
	<b>Income</b>				
0	Sales	-490	-490	-490	
-614	Other Contributions	-2500	-30500	-1500	3
<u>69155</u>	Net Charge to Portfolio Summary	<u>80060</u>	<u>87240</u>	<u>88140</u>	

#### Notes

1. This service covers Penrith Museum, including educational workshops. The Museum has displays of exhibitions of historical and cultural importance in the local area.
2. The Museum is included in the Council's Planned Maintenance Programme.
3. Grant due from the Cumbria Museum Consortium for the purchase of display cases and security system upgrades as part of the Arts Council England 'Ready to Borrow' Programme 2015-2018. Penrith Museum is the receptor of the grant, with partner Museums Keswick and Ruskin taking a share.

## Budget 2018-2019

### Commercial Services Portfolio

Actual 2016-17	Service	Original Estimate 2017-18	Revised Estimate 2017-18	Estimates 2018-19	Notes
£		£	£	£	
<b>Commercial Services Business Unit Expenditure</b>					1, 2
267523	Employees	277890	270460	279990	
3442	Transport	5050	5050	5150	
4690	Supplies and Services	4700	5540	5540	
<u>275655</u>		<u>287640</u>	<u>281050</u>	<u>290680</u>	
<b>Staff Numbers</b>		<b>Permanent</b>	<b>Temporary</b>	<b>Total</b>	
As at 1 September 2017		9.43		9.43	
As at 1 April 2018		9.43		9.43	

#### Notes

- Each Business Unit includes the direct cost of relevant staff (salaries, national insurance) and associated overheads (for example, travel). The costs of each Business Unit are charged out on the basis of timesheets to other Business Units or services: such costs are shown as Staff and Overheads.
- Penrith and Eden Museum, Tourism, and Economic Development, are part of the services run by the Commercial Services Business Unit.



## Budget 2018-2019

### Summary – Capital Programme

	<b>Total Cost</b>					
	<b>2017-22</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>
<b>Portfolio</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Services	850	100	750	0	0	0
Commercial Services	282	233	49	0	0	0
Housing and Health	3,214	1,754	710	250	250	250
Communities	209	22	187	0	0	0
Resources	823	823	0	0	0	0
Leader	4,153	1,000	561	1,690	561	341
<b>Total Capital Programme</b>	<b>9,531</b>	<b>3,932</b>	<b>2,257</b>	<b>1,940</b>	<b>811</b>	<b>591</b>

## Services Portfolio – Capital Programme

Committed Schemes	Total Cost						Notes
	2017-22 £'000	2017-18 £'000	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000	
Footway Lighting	850	100	750	0	0	0	1
	850	100	750	0	0	0	

### Notes

1. This was recommended by Executive on 7 January 2014 in support of the Scrutiny Review into Footway Lighting. Council, on 11 January 2018, considered and approved report TES1/18 which recommended a sum of £750,000 be allocated to resolve Footway Lighting issues in the District.

## Commercial Services Portfolio – Capital Programme

Committed Schemes	Total Cost						Notes
	2017-22 £'000	2017-18 £'000	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000	
Eden Business Park - Phase 1	59	10	49	0	0	0	1
4/4A Corney Square, Penrith	223	223	0	0	0	0	2
	282	233	49	0	0	0	

### Notes

1. This is to complete final road resurfacing at Eden Business Park, pending final sales.
2. The purchase of property in Corney Square, Penrith, agreed by Council on 20 April 2017, (Report G46/17).

## Housing and Health Portfolio – Capital Programme

Committed Schemes	Total Cost						Notes
	2017-22 £'000	2017-18 £'000	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000	
Mandatory Renovation Grants	1,750	500	500	250	250	250	1
Discretionary Renovation Grants	454	244	210	0	0	0	2
Affordable Housing Innovation Fund	1,010	1010	0	0	0	0	3
	3,214	1,754	710	250	250	250	

### Notes

- Provision of Mandatory Renovation Grants at this level is a key element of the Council's Housing Strategy. From 1 April 2015, this funding has been included in the Better Care Fund, which is paid to Cumbria County Council and passported to District Councils. £408,000 has been received for 2017-2018; £59,000 of which will be used for other schemes. £500,000 is funded for 2017-2018 as the Council had £148,000 funding available at 1 April 2017 from previous years. This is expected to recur in 2018-2019 and then return to its previous level in future years. It is expected this level can be funded, but as in previous years, commitments and funding levels will be closely monitored. When actual levels of funding and commitment are known, the Council's commitment can be reassessed.
- A range of Discretionary Renovation Grants are awarded covering:
  - Decent Homes Assistance
  - Empty Properties
  - Energy Efficiency
  - Accredited Landlords

The Capital Programme shows funding of £244,000 in 2017-2018. In the light of current spending levels, future budgets have been removed. Given the pressures on the overall Capital Programme, all items of discretionary spend should be closely scrutinised. A detailed review of spending on discretionary grants was presented to the Portfolio Holder on 17 November 2017 (Ref CD69/17) and the recommendations arising from this shown in the Programme; a budget of £210,000 for 2018-2019.

- This is a fund to assist in the delivery of affordable housing in the District approved by Council on 18 September 2014. Loans will be made to providers over a period of 25 years. Principal repayments will be capital receipts; interest will be revenue income.

## Communities Portfolio – Capital Programme

Committed Schemes	Total Cost						Notes
	2017-22 £'000	2017-18 £'000	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000	
Penrith Leisure Centre	22	22	0	0	0	0	
Castle Park Improvement	20	0	20	0	0	0	1
Castle Park Vision Plan	167	0	167	0	0	0	2
	209	22	187	0	0	0	

### Notes

1. The scheme originally was to address health and safety issues. It has been delayed pending a group's attempts to raise grant funding to support the Council's contribution.
2. Executive considered report CD106/15 at its meeting on 15 December 2015. This recommended a contribution of £167,000 to a £1.6m scheme for Castle Park Vision, funded from revenue balances. However, the commitment was dependent on the outcome of the Heritage Lottery Fund bid. The Council's bid was rejected, but officers were advised that a revised bid may be accepted. A further bid will be submitted in during 2018.

## Resources Portfolio – Capital Programme

Committed Schemes	Total Cost						Notes
	2017-22	2017-18	2018-19	2019-20	2020-21	2021-22	
	£'000	£'000	£'000	£'000	£'000	£'000	
Depot Refurbishment	788	788	0	0	0	0	1
Kitchen and Toilets at Mansion House	35	35	0	0	0	0	
	823	823	0	0	0	0	

### Notes

1. Council, on 3 December 2015, approved the refurbishment of the Old London Road Depot (Report CLS81/15). The budget is to demolish sub-standard buildings and provide the Council's contractor with fit for purpose accommodation.

## Leader Portfolio - Capital Programme

Committed Schemes	Total Cost						Notes
	2017-22 £'000	2017-18 £'000	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000	
Heart of Cumbria – Equity	1,000	1,000	0	0	0	0	1
Heart of Cumbria – Loan	3,153	0	561	1,690	561	341	2
	4,153	1,000	561	1,690	561	341	

### Notes

1. The Council had set aside a budget of £1,000,000 within its 2017-2018 Capital Programme to support economic development (£500,000) and affordable housing (£500,000). At February Council 2018 (ref CE7/17), a package of support for Heart of Cumbria was agreed including transferring the existing support into funding for acquisition of £1,000,000 of share capital in the company (see para 3.6).
2. At February Council 2018 (ref CE7/17), a package of support for Heart of Cumbria was agreed including loan financing to support the phased acquisition of affordable properties in Penrith. Capital budgets were included based on the expected pattern of acquisition although delegated authority was given to the Deputy Chief Executive, in consultation with the Director of Finance, to finalise the terms of a loan agreement between the Council and Heart of Cumbria Limited.