

Request for Pre-application advice

1. Name and address of applicant

Name

Address

Postcode

Tel No.

Email

2. Name and address of agent

Name

Address

Postcode

Tel No.

Email

3. Address of proposed development

Address

Postcode

4. Proposed development

Please give a description of the proposed works

5. Attached information

In addition to this form, the following minimum level of information must be provided (please tick box to indicate it has been submitted):

- A 1:1250 or 1:2500 scale site location plan which clearly indicates the site upon which development is proposed.
- The correct fee (including VAT)
- Elevation plans of the proposed development (preferably to scale)
- Site layout and floor plan drawings of the proposed development (preferably to scale)
- Please indicate the size of the site in hectares:

It is also recommended that the following additional information is provided:

- Photographs and/or sketch drawings of the site and surroundings

6. Additional information

- Please indicate any additional information that has been submitted:

Please note that the more information and detail you are able to provide the more comprehensive and detailed a response we will be able to offer.

7. Declaration

I (the undersigned) confirm that pre-application advice is requested and enclose a fee for £ as
as payment for the service.

Signed

Print Name

Date
