

Cumbria Local Authorities Strategic Board (CLASB)

Notes of the Meeting held on Friday 8 February 2008 at 10.00am Frenchfield Sports Pavilion, Penrith

Present: Councillor Joe Milburn Gillian Bishop	Allerdale Borough Council Allerdale Borough Council
Councillor Bill Joughin Tom Campbell	Barrow Borough Council Barrow Borough Council
Councillor Mike Mitchelson Maggie Mooney	Carlisle City Council Carlisle City Council
Councillor George Clements (sub) Liam Murphy	Copeland Borough Council Copeland Borough Council
Councillor Tim Stoddard Peter Stybelski	Cumbria County Council Cumbria County Council
Councillor Colin Nineham Kevin Douglas	Eden District Council Eden District Council
Councillor Brendan Jameson Peter Ridgway	South Lakeland District Council South Lakeland District Council
David Thornton Richard Leafe	Lake District National Park Lake District National Park

Also Present:

Diane Neale	Leadership Centre for Local Government
Brian Benson	Connected Cumbria Partnership
Chris Wallace	Cumbria County Council
Tony Smith	Allerdale Borough Council
Jo Brabbins (Minutes)	Eden District Council

Clasb/29/2/08 Apologies

Elaine Woodburn, Copeland Borough Council

Clasb/30/2/08 Notes of Previous Meeting held on 7 December 2007

Members considered the accuracy of the notes of the previous meeting, held on 7 December 2007. R Leafe had submitted a proposed amendment to minute 25 (The Governance of Cumbria in Partnership). Neither version of the meeting was agreed. It was

suggested that, in future, the draft notes be circulated to Chief Executives for them to propose amendments through the Chairing authority at an early stage.

Clasb/31/2/08 Cumbria Strategic Board

Members received a presentation from Diane Neale, representing the Leadership Centre for Local Government. She explained that she would be seeking to meet members individually in order to facilitate consultation on proposals to reform and refresh structures surrounding the Cumbria Strategic Partnership. DN would also be speaking to the LSP Chairs group and to the County-wide organisations groups on separate occasions. The Leadership Centre team intended to relocate to Cumbria for two weeks in March/April in order to facilitate discussions.

Clasb/32/2/08 CALC Request for Membership of CLASB

Further to minute 26/12/07 of the meeting held on 7 December, T Campbell had written to Calc on behalf of Clasb requesting details of the means by which Calc would propose to represent parishes in Cumbria and its extent of coverage.

Members considered the response contained in the letter received from G Richardson, Chief Officer of Calc.

It was felt that the full inclusion of Calc onto Clasb was the most satisfactory means, at present, to engage with the third tier of Local Government.

Some members expressed reservations that Calc was not representative of the majority of the population in Cumbria, would not be able to take actions in the same way as other members of Clasb, and had not indicated how it was working to encourage the parishing of currently unparished areas.

It was **AGREED** that Calc be invited to be a full member of Clasb and to agree to the Board's rules by signing the Constitution.

BBC/EDC

Clasb/33/2/08 On-Street Parking Management and the Implications of the Traffic Management Act 2004

Members received a report prepared by the Cumbria Parking Forum setting out the current on-street parking enforcement arrangements. The report detailed implications of the change from Decriminalised Parking Enforcement to Civil Parking Enforcement taking effect from 31 March 2008 as a result of the Traffic Management Act 2004. It was proposed that a new agreement between Cumbria County Council and District authorities would be drafted to take effect from 1 April 2009 when the current, extended agreement would expire. Chris Wallace (Cumbria County Council) and Tony Smith (Allerdale Borough Council) attended to answer members' questions on behalf of the Cumbria Parking Forum.

P Ridgway offered to provide a copy of the recent consultants report on parking in South Lakeland to the parking group to aid the

development of the agreement.

Members shared individual experiences of the current scheme and suggested that outside organisations, operating private parking facilities, should be invited to participate in administrative and enforcement aspects of a new scheme where appropriate. It was noted that Copeland Borough Council had given notice on its current agreement and had made temporary arrangements while the new agreement was being prepared.

It was **AGREED** that

1. the development, by the Cumbria Parking Forum, of a new on-street parking agreement which will be consistent across the county and which has a target start date of 1 April 2009 be noted, and
2. the Cumbria Parking Forum be requested to examine the following options d), e) and f) as the basis for such an agreement, and reports back to Clasb:

d) Centralised Back Office systems, local enforcement. This is the current direction of travel preferred by the County Council. However, not all the districts can see any benefit in the splitting of functions and the loss of local input when dealing directly with customers. Details and possible benefits would have to be further defined through a draft new agreement which would be common to all districts.

e) Local Delivery by each district. Local delivery of on street enforcement but with the use of common procedures, equipment, supplies wherever this is considered beneficial. Consideration to be given to centralised permit issuing. The County Council believes this should be happening now but that the savings are nominal.

f) Cumbria Parking Company. Separate entity to deal with all aspects of parking enforcement, both on and off street, in Cumbria, on a shared risk basis. This type of company is in operation in some other counties. Details would need to be considered in order to assess benefits /disadvantages.

Clasb/34/2/08

Connected Cumbria Partnership

Draft notes of a Connected Cumbria Review Panel meeting held on 6 February had been circulated outlining initial discussions surrounding the incorporation of ACE and CCP into a sub-regional Improvement and Efficiency Partnership. It would be essential to determine a structure, work plan and targets in good time in order to attract regional funding.

It was **AGREED** that a sub group of Clasb be established to formulate proposals for a Cumbria Improvement and Efficiency Partnership. The group would comprise representatives from South Lakeland District Council (as current CCP lead), Carlisle City Council (ACE lead) and Cumbria County Council (likely accountable body) and report back to Clasb with details of proposed funding,

CPF

SLDC

structure, staffing and terms of reference for the partnership.

A. Connected Cumbria Partnership - Update

Members received a report submitted by South Lakeland District Council providing an update on the current activities of the Connected Cumbria Partnership, including a summary of the matters discussed at the recent Connected Cumbria Strategic Board meeting held on 25 January. It was noted that there would be no further action in relation to the advertisement of the post of CCP Programme Manager pending the sub group review.

The contents of the report were noted.

B. Shared Services Strategy

Following direction from Clasb, the Connected Cumbria Strategic Board had considered a suggested methodology for the delivery of a Shared Services Strategy to be presented to Clasb in April.

It was **AGREED** that the update report be noted and the actions taken by the CCPSB in the development of the Shared Services Strategy and the formation of a task and finish project board be supported

C. Funding

The current three year funding agreement (£13,500 from each partner in 2007/8) was due to expire on 31 March 2008. The report, advocating the extension of funding arrangements, was withdrawn in light of work to be carried out on the sub regional partnership which would include the formulation of funding proposals.

D. Business Architecture Project

Members received a report setting out the methodology proposed for the project to relate the partners' Business Architecture. The proposed date for completion of the project was the end of March 2008. The aim was for this to be co-terminus with the planned finish of the ACE project to record the partners' corporate and bi-lateral positions on shared services.

The report was noted and members undertook to support the project internally to ensure that the relevant resources were made available.

Clasb/35/2/08

Locality Working

K Douglas confirmed that the proposed conference on Locality Working would no longer take place. (Ref: Minute Clasb/15/10/07 – 5 October)

Clasb/36/2/08

Regeneration Update

P Stybelski gave a verbal update on progress towards proposals to remodel economic regeneration organisations in Cumbria. More detailed discussions would take place with Barrow Borough Council.

Clasb/37/2/08 Retirement
The Chairman thanked David Thornton for his contribution to the Clasb meetings and wished him well in his retirement from the Lake District National Park Authority.

Clasb/38/2/08 Suggestions for Items for Next Meeting
a. Progress on consultation process with the Leadership Centre for Local Government

Clasb/39/2/08 Date of Next Meeting
The next meeting of CLASB would be held at 10am on Friday 11 April 2008 at Frenchfield Pavilion, Penrith

The meeting closed at 12.45pm

Reports for Information - circulated 7 February 2008:

1. Cumbria Information Observatory Project Board – Briefing Note
2. Email from Ron Denby (Cumbria Strategic Waste Partnership)